

New Technology Purchasing Guidelines



1. **Computers:** All new computers must be approved by your local building administrator and purchased through the District Technology Center using the current year's bid specifications and providers.
2. **Monitors:** All new monitors must be approved by your local building administrator and purchased through the District Technology Center using the current year's bid specifications and providers.
3. **Printers:** Enterprise-grade network printers are the preferred type of printers for the district. Okidata is the preferred brand of network printers for both black and white and color laser printers. Please consult the Technology Center before purchasing a printer to determine the needs of the school/department and best placement of the printer to serve those needs.
4. **Software:** Until further notice, as of the 2006-2007 school year, the district is no longer supporting any new school-wide software. Teachers may, at their own risk, purchase software for their individual classrooms after consulting with the Technology Center to determine compatibility with the district computers and network environment. The Technology Center will not provide support for these software packages, including any problems arising from the installation or use of the software.
5. **Scanners:** All new scanners must be approved by your local building administrator and purchased through the District Technology Center.
6. **Peripherals:** All new peripherals must be approved by your local building administrator and purchased through the District Technology Center.
7. **Wireless:** All new wireless access points/routers **MUST** be approved and purchased through the District Technology Center. Any unauthorized wireless device will be immediately removed from the network, until the device has been evaluated for compliance by the Technology Center.