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It is the policy of the board to keep the community informed of the objectives, programs, services, policies, and administrative operations of the school system. The superintendent of schools will be responsible for initiating and administering a continuous program of communications within the community. The superintendent will utilize school personnel and all media available in discharging his or her responsibility.

The board believes that it is essential for parents and guardians to be regularly informed of their students' progress in school. Principals and school personnel are therefore encouraged to use a variety of means to keep district parents/guardians informed about student academic achievement, as well as student programs and activities.



LEGAL REFERENCE:

Idaho Code §33-506(1) – Organization of Board of Trustees

ADOPTED: July 23, 1998

REVIEWED: January 21, 2016
July 28, 2022

The board of trustees recognizes the rights of all parents to be informed of and involved in their children's education, including those who may be divorced or estranged. The board also recognizes that parents who are estranged or divorced may disagree regarding the education of the child, and/or may attempt to limit one another's access to their child. Despite such estrangement, both parents are welcomed and encouraged to participate in the child's education, to the extent appropriate.

Parents are presumed to have joint custody of the student, absent a court order or written agreement between the parents denying or limiting custody for either parent. For the district's purpose, the parent with whom the student resides is presumed to be the custodial parent. If estranged or divorced parents both claim to be the custodial parent, asserting that the student is residing with both parents, enrollment records will be examined. The parent who enrolled the student will be presumed to be the custodial parent until a court order or written agreement between the parties, identifying the custodial parent, is provided to the school.

A parent will only be prevented from participating in his/her child's education if a court order (e.g., divorce decree, custody order, or restraining order) specifically denies visitation rights. If one parent desires that the district comply with such an order, he/she has the obligation to present a copy of the signed order to the building principal. Additionally, the district may prohibit either parent (regardless of custodial status and the language of the court order) from entering the school, or otherwise participating in school-sponsored activities, if he or she disrupts the educational process or his/her presence is detrimental to the morals, health, safety, academic learning, or discipline of the student(s).

PROGRESS REPORTS AND STUDENT RECORDS

Both parents have the right to receive progress reports and review student records of their minor children. If the parents are separated or divorced, progress reports will be sent to the custodial parent with the expectation that he/she will share the report with the non-custodial parent. The district will send copies of the progress report to the non-custodial parent only if that parent submits a written request that it do so.

Both parents have the right to review their minor student's records. However, if the custodial parent advises the district, in writing, to delete the minor child's address from student records supplied to the non-custodial parent, the records will be flagged and the deletion will be made. Any request to review the student's records must comply with the Family Educational Rights and Privacy Act. The district will not prohibit parents/guardians from accessing their student's records unless such records relate to physical abuse, abandonment, or neglect by the parents/guardians or unless the district is prohibited from releasing such records by order from a court of competent jurisdiction.

PARTICIPATION IN PARENT AND TEACHER CONFERENCES

Both parents are welcome, and encouraged, to participate in parent and teacher conferences, disciplinary meetings or hearings, Individual Educational Program team meetings, and any other conference called by district personnel regarding the student's education. If the parents are separated or divorced, the custodial parent is expected to share scheduling information with the non-custodial parent. The school will provide scheduling information to the non-custodial parent only if it receives a written request to do so.

EDUCATIONAL DECISIONS

In the event the parents are unable to agree with one another on decisions regarding their student's educational program, including, but not limited to, placement, participation in extracurricular activities, and consent to evaluation and services, the custodial parent's decision will be binding on both parents unless a court order requires otherwise. In the event the educational decision relates to services provided pursuant to the Individuals with Disabilities Education Act, the educational decisions, and the parents' rights and responsibilities, will be pursuant to the statutory requirements.

VISITATION WITH THE STUDENT DURING SCHOOL HOURS

Generally, both parents have the right to attend school programs open to parents and patrons, volunteer in the child's classroom, or visit the child at the school, or otherwise be in the school setting. The parent's right is not negated solely by the fact that he/she is the non-custodial parent. Such visitation will be limited only if the district has received a copy of a court order specifically restricting the parent's access to the child by: (1) denying the parent's visitation rights; or (2) requiring supervision of the parent's visitation with the child. The district does not have the responsibility to supervise visitation between a parent and his/her child and, thus, will not allow parent access in the school setting.

When visiting the school, all parents are required to comply with all district policies and not take any action which disrupts the educational process. Observations of individual classrooms during instructional time will be permitted with the building principal's and teacher's prior approval. All parents visiting the school must check-in with the school office before proceeding to a classroom or other area of the school. If a parent takes any action which the administrator considers to be inappropriate or disruptive to the educational process, he/she may be requested to leave and prohibited from returning. The district reserves the right to limit or prohibit visits by parents if their occurrence, duration, frequency, or conduct on campus interferes with the delivery of instruction or disrupts the normal school environment. Additionally, the district may deny parental visitation due to emergency or safety drills, situations outlined in school safety plans, an emergency lockdown, periods of statewide testing, school officials' enforcement of school governance policies and procedures, or other specific situations enumerated by the school.

If a parent wants to visit with his/her child privately, the administrator shall have the authority to grant or deny the request, and, if granted, to determine the place and time of such visit to ensure minimal disruption to the student's participation in class.

RELEASE OF THE STUDENT TO SOMEONE OTHER THAN THE CUSTODIAL PARENT

Only the custodial parent has the right to authorize removal of the child from school property during school hours. If the custodial parent desires that the student be removed by another individual, he/she must inform the school in writing that he/she is authorizing such party to remove the student. Such authorization shall be assumed to be generally applicable, unless the custodial parent specifies that it is limited to a specific date and time.

If the non-custodial parent seeks to remove the child from school, and the custodial parent has not consented, the following steps should be followed:

1. The principal or designee will meet with the non-custodial parent and, in his/her presence, telephone the custodial parent and explain the request. If the custodial parent agrees, the student will be released and the records will reflect that the permission was granted orally. In the event the custodial parent cannot be reached, the principal may make a decision based upon all relevant information available to him/her.
2. If the custodial parent objects to the removal, the principal or designee may allow a visit between the non-custodial parent and student, with the child remaining in the office area for the visit and then returning to class. The non-custodial parent will not be allowed to leave the office area with the student.
3. If the principal or designee has reason to believe that a possible abduction of the child may occur at the school or the parent is disruptive, the superintendent and/or local law enforcement officials will be immediately notified.



LEGAL REFERENCE:

Idaho Code Sections

- 18-3302I – Threatening Violence on School Grounds
- 18-7008 - Trespass
- 33-506(1) – Organization of Board of Trustees
- 33-512(11) – Governance of Schools (prohibition of entry to school grounds)
- 32-717A – Parents’ Access to Records and Information
- 33-6001 – Parental Rights

Family Educational Rights and Privacy Act of 1974

- 20 USC 1232g
- 34 CFR Part 99

IDAHO ATTORNEY GENERAL OPINION No. 93-2

CROSS-REFERENCE

- Parental Rights in Education – Policy 639
- Student Records – Policy 681

Trespass on School District Properties – Policy 934

ADOPTED: March 21, 2002

AMENDED: July 26, 2023

REVIEWED: January 21, 2016
April 18, 2019
July 28, 2022

The board of trustees of this district recognizes that cooperation with law enforcement agencies is essential for the protection of students, maintenance of a safe environment in this district's schools, and the safeguard of all district property. For purposes of this policy, "law enforcement agencies" include city or county law enforcement agencies, the Idaho Department of Health and Welfare, and any other agency designated by Idaho or federal law as a law enforcement agency.

SCHOOL RESOURCE OFFICERS

The board believes that it is essential to hold juveniles responsible for their actions and prevent individual problems from developing into patterns of delinquency. The board supports a School Resource Officer (SRO) program to assist the district in providing a safe school environment through education, enforcement and cooperative efforts with school staff, students, parents/guardians, courts, and community service organizations. The objectives of the SRO program include the following:

- Investigation of cases involving juveniles, including situations with juveniles as witnesses or victims of crime and the use of effective alternatives to court whenever possible.
- Positive contact between local law enforcement agencies and the school community, including staff, parents/guardians and community patrons through a regular and consistent, proactive presence in schools with a preventative emphasis.
- Protection of children against victimization, gangs, involvement with criminals and other harmful influences through involvement in the site emergency planning process and collaboration with building administration.
- Facilitation of information sharing relating to criminal or legal matters impacting the academic learning environment and the safety of the school community.
- Supporting co-curricular opportunities in the classroom environment for instruction on the social and individual impact of laws, courts and the police.

COOPERATION WITH OTHER AGENCIES

The district will also cooperate with other state and local public agencies insofar as those agencies' responsibilities and duties relate to public school students.

INTERVIEWING STUDENTS

This district will allow law enforcement and health and welfare agents to interview students, relative to child protection or criminal investigations, at school facilities, during school hours, upon notice of the need for such interview. Upon receiving notice of the need for such interview and identification of the interviewer as a law enforcement agent, the superintendent or designee will provide a private room in which the interview(s) may be conducted. No school official or staff member will be present during the interview unless requested to do so by the law enforcement agent.

School officials will take no actions to delay or otherwise interfere with law enforcement's interview, removal into protective custody, or arrest of the student.

NOTIFICATION OF PARENTS

Law enforcement agencies are not required to notify the parent that his/her student is being interviewed relative to a child protection investigation. Therefore, school officials will not notify the parent regarding the fact that the student is being interviewed by law enforcement agencies conducting a child protection investigation, unless specifically requested to do so by the law enforcement agent. In the event that a parent inquires regarding the interview, the school officials will refer the parent to law enforcement.

In cases not involving child protection investigations, the building principal or designee will notify parents/guardians that their student has been or may be questioned by a school resource officer or other law enforcement official consistent with this policy and applicable law. The principal or designee will permit the interview if the parents/guardians consent to such interview and may delay the interview if the parents/guardians request to be present during the interview. The principal or designee may deny an interview by a law enforcement officer if the parents/guardians cannot be contacted or if the parents/guardians do not consent to the interview. In the event that a parent/guardian of a student may be a co-suspect or in the event of a situation in which immediate notification of the incident to the parent/guardian may result in the destruction of or tampering with evidence or witnesses, the building principal or designee, in cooperation with the law enforcement agency, may decide to delay notification of parents/guardians. School officials will document attempts made to reach the parents/guardians of all victims, witnesses and suspects of incidents reportable to law enforcement authorities who have been or may be interviewed by law enforcement officers.



LEGAL REFERENCE:

Idaho Code Sections

16-1601 *et seq.* – Child Protective Act

33-506(1) – Organization of Board of Trustees

33-512 – Governance of Schools

33-601(7) – Real and Personal Property – Acquisition, Use or Disposal of Same (Public Purpose)

33-6001 – Parental Rights

Idaho Attorney General Opinion No. 93-2

CROSS-REFERENCE:

Parental Rights in Education – Policy 639

ADOPTED: March 21, 2002
April 18, 2019

AMENDED: July 26, 2023

REVIEWED: January 21, 2016
July 28, 2022

To protect the morals, health, and safety of students, it is the policy of Blackfoot School District No. 55 to deny entrance onto the premises or conveyances owned or leased by the district, and to prevent loitering on a public way within five hundred (500) feet of the property line of any district school, to registered sex offenders or persons required to register under the sex offender registration act of whom the district has knowledge. The prohibitions on entry and loitering set forth herein also apply to other properties posted with a notice that they are used by a district school, whether or not the district owns or leases such property. District officials will make reasonable efforts to identify registered sex offenders residing within the district's boundaries or who have children or wards enrolled in the district.

The board authorizes the superintendent or designee to enforce this policy, including the decision to grant or deny any request for an exception, and/or impose other restrictions consistent with enforcing this policy.

DEFINITIONS

“Contact the school district office” includes mail, facsimile machine, email, or by computer using the internet.

“Extracurricular” means any school-sponsored activity that is outside of the regular curriculum, occurring during or outside regular school hours, that is outside of the regular curriculum including, but not limited to, academic, artistic, athletic or recreational activities.

“School premises” includes all buildings, facilities, and property being utilized for district-sponsored activities regardless of location, including transportation that is owned, leased, sponsored, or contracted by the district.

PROHIBITION

Any individual who is currently registered or required to register under the sex offender registration act as provided in chapter 83, title 18, Idaho Code, may not:

1. Be upon or to remain on the premises of any school building or school grounds in this state, or upon other properties posted with a notice that they are used by a school, when the person has reason to believe children under the age of eighteen (18) years are present and are involved in a school activity or when children are present within thirty (30) minutes before or after a scheduled school activity.
2. Knowingly loiter on a public way within five hundred (500) feet from the property line of school grounds in this state, including properties posted with a notice that they are used by a school, when children under the age of eighteen (18) years are present and are involved in a school activity or when children are present within thirty (30) minutes before or after a scheduled school activity.

3. Be in any conveyance owned or leased by a school to transport students to or from school or a school-related activity when children under the age of eighteen (18) years are present in the conveyance.
4. Reside within five hundred (500) feet of the property on which a school is located, measured from the nearest point of the exterior wall of the offender's dwelling unit to the school's property line, unless the individual's residence was established prior to July 1, 2006.

EXCEPTIONS

The prohibitions against being on the premises of a school or loitering near a school, as set forth in numbers 1 and 2 above, does not apply to the following:

1. A student in attendance at the school.
2. An individual exercising his or her right to vote in public elections.
3. An individual taking delivery of his mail through an official post office located on or in the vicinity of school grounds.

The prohibitions set forth in numbers 1 and 2 above also does not apply when the person contacts the school district office annually and prior to the individual's first visit of a school year and obtains written permission from the district to be on the school grounds or upon other property posted with a notice that the property is used by a school. The superintendent or designee may grant a limited exception to an individual who:

1. Is dropping off or picking up a child or children and the person is the child(ren)'s parent or legal guardian, unless limited by court order.
2. Is attending an academic conference or other scheduled extracurricular school event with school officials present when the offender is a parent or legal guardian of a child who is participating in the conference or extracurricular event, unless limited by court order.
3. Is temporarily on school grounds, during school hours, for the purpose of making a mail, food, or other delivery.
 - a. The delivery person's employer is responsible for contacting the district and obtaining permission for the individual to be on school premises. The superintendent or designee may grant admission to such individual, deny admission, provide direct supervision, or require that the delivery person's employer provide appropriate supervision.
4. Has a legitimate need to access the school or building, as determined by the superintendent or designee.

The decision to grant or deny the request for an exception, and/or impose other restrictions, is not appealable to the board. Any decision to grant the request for an exception may be revoked by the school district for any reason at any time, with or without notice. The decision will be based upon review of all of the relevant circumstances, including the risk to the morals, health, and safety of other students, employees, and patrons.

The requirement to request permission to enter school premises or loiter near school premises does not apply when the person:

1. Resides at a state-licensed or certified facility for incarceration, health, or convalescent care; or
2. Stays at a homeless shelter or resides at a recovery facility, if such shelter or facility has been approved for sex offenders by the county sheriff or municipal police chief.

The district reserves the right to refuse entry on school grounds to any person or organization that does not have legitimate business at the school and to request any unauthorized person or persons engaging in unacceptable conduct to leave the school grounds.

REPORT TO LAW ENFORCEMENT

District administrators will immediately report to law enforcement any registered sex offender or person required to register under the sex offender registration act who has not been granted permission pursuant to this policy and who is observed or known to be on the premises, or loitering within five hundred (500) feet of the property line of a school or other location when children are present and involved in a school activity or when children are present within thirty (30) minutes before or after a scheduled school activity.

EXEMPTION FROM CIVIL LIABILITY

The district and its personnel do not have a duty to inquire, investigate or disclose any information regarding registered sex offenders, nor will school district personnel be held liable for failure to disclose any information regarding registered sex offenders to any other person or entity. School district personnel who, acting without malice or criminal intent, obtain or disseminate information under the Sexual Offender Registration Notification and Community Right-To-Know Act will be immune from civil liability for any damages claimed as a result of such disclosures made or received.

NOTICE

The district will work with the property owner of any non-school location at which school activities will occur to post notices that the property is being used by a school pursuant to Idaho Code §18-8329.



LEGAL REFERENCE:

Idaho Code Sections

3-512(4) and (11) – Governance of Schools

18-8301, *et seq.* – Sexual Offender Registration Notification and Community Right-to-Know Act

18-8325 – Exemption from Civil Liability

18-8329 – Adult Criminal Sex Offenders – Prohibited Access to School Children – Exceptions

ADOPTED: November 16, 2006

AMENDED: October 23, 2008
January 21, 2016
April 28, 2022

[SCHOOL DISTRICT LETTERHEAD]

Date

Name
Address
Address

Re: Denial of Access to _____ School District No. ____ Premises and Activities

Dear _____:

Enclosed is a copy of district Policy No. 1006, Registered Sex Offenders, which prohibits registered sex offenders from entering school premises or attending school-sponsored activities. Your name and address appear on the Idaho Sex Offender Registry. As a result, I am notifying you that you are prohibited from entering any school buildings or grounds, or attending any school-sponsored events or activities unless I have granted you special permission in writing.

Idaho Code Section 18-8329 makes it a misdemeanor for a registered sex offender to be on the premises of any school building or school grounds when the person has reason to believe children under the age of eighteen (18) are present, with limited exceptions.

Furthermore, Idaho Code Section 33-512(11) authorizes the board to prohibit an individual who disrupts the educational processes or whose presence is detrimental to the morals, health, safety, academic learning or discipline of the pupils from entering or loitering in a school or on its premises, and to provide for the removal of the individual. Any individual who violates this section is guilty of a misdemeanor.

I am aware that you have a child enrolled in the school district and may wish to gain information regarding your child's progress and education. However, as a registered sex offender, you must complete and return the attached form to the principal of your child's school at least ten (10) days before your first anticipated visit to the school. If you have children attending more than one school in this district, you must complete the form for each school.

When you visit your child at school or a school event that you have not already described on the attached form, you must inform the principal's secretary that you need to make an entry on your record of school visits maintained in the building principal's office.

Should you violate this directive, criminal charges may be filed against you and/or law enforcement may be called to respond to the site.

Sincerely,

Name
Superintendent, _____ School District No. ____

Enclosure: Policy No. 1006, Registered Sex Offenders
Policy No. 1006F2, Petition for Exception to Policy No. 1006

**PETITION FOR EXCEPTION TO ENTER _____ SCHOOL
DISTRICT NO. _____ PREMISES AND/OR ACTIVITIES**

District policy, in compliance with applicable state and local laws, allows the board of trustees, or superintendent or designee, to grant permission, with or without limitations as determined appropriate, to a registered sex offender to enter school premises or activities. Please read the form carefully and complete ALL requested information. Failure to fully complete the entire form may result in denial of the petition.

Full Legal Name:		Home Phone:
Address Line 1 (Street):		Cell Phone:
Address Line 2 (City, State, Zip):		Fax:
Convicted offense(s):		Date of conviction:
Probation? <input type="checkbox"/> Yes <input type="checkbox"/> No	Probation Officer:	Officer Phone:

Date(s) and Time(s) of Requested Visit: _____

Location(s) of Requested Visit: _____

Reason(s) for Request (check all that apply and provide supporting documentation):

- Voting in public election during school hours Taking delivery of mail in the vicinity of school grounds
- Employed as a delivery person; Company/Employer _____
- Other legitimate interest: _____
- Parent/guardian of a student attending school within the district:

Student 1:	School:	Grade:
Student 2:	School:	Grade:
Student 3:	School:	Grade:
Student 4:	School:	Grade:

Have your parental rights been limited by court order?..... Yes No
(If yes, please attach a copy of the court order)

Additional Supporting Documentation:

- Court Order(s)/Pleadings
- Proof of Paternity/Guardianship
- Proof of custody of student(s)
- Statement of "good standing" from Court/Probation Officer
- Other: _____
- Other: _____

CERTIFICATION

I declare under penalty of perjury, under the laws of the State of Idaho, that all statements and information I have provided in this petition and any accompanying documents is true, correct, and complete. I understand that all statements made in this petition are subject to investigation and the _____ School District may request additional information or clarification of items herein contained or referred to while considering this petition. I also understand that this exception, if granted, may be revoked by the Board or designee at any time for any reason, and legal redress sought for any injuries, including attorney's fees and costs. Moreover, I understand that any false or dishonest answer may be grounds for denial or subsequent revocation of privileges and also may result in criminal charges being pursued by the State of Idaho and local government to the full extent of the law. **I also agree to indemnify, protect and hold harmless the _____ School District No. ___ from and against any and all claims, liabilities, demands, losses, causes of action, damages, lawsuits, judgments, including attorneys' fees and costs, of whatsoever kind and nature, arising out of or relating to this petition.** In the event of litigation relating to enforcement of the terms of this petition, the non-prevailing party shall reimburse the prevailing party for all reasonable attorney fees and costs resulting therefrom.

Petitioner's Signature: _____ Date: _____

ADMINISTRATIVE USE ONLY

Petitioner's request for an exception to *Policy No. 1006, Registered Sex Offenders*, is hereby:

DENIED

APPROVED, with the following limitations (check all that apply):

- Must be an event in which the child is actually participating or pertains to the child's education.
- Must notify school and have permission from Principal/Superintendent PRIOR to entering school premises for each school-sponsored event.
- Must check-in with Principal/Superintendent upon arriving on school premises.
- Must have a pre-approved escort in school building or at school events.
- Must leave premises immediately upon conclusion of business.
- May NOT visit while school is in session.
- May NOT be alone or unsupervised by a district employee or other pre-approved adult on school grounds or during school-sponsored events.
- Must provide regular updates and documentation based on changes/updates by the Court and/or probation office.
- Other limitation(s): _____
- Other limitation(s): _____

BY: _____ (Signature)

PRINTED NAME: _____

PRINTED TITLE: _____ (Authorized Representative)

_____ School District No. ____

[School District Street]

[School District City, State, Zipcode]

RECORD OF VISIT(S)

Date	Location/Purpose	Time In	Time Out	Signature of School Official

Community participation in this district is important for improving the quality of education for the students. Therefore, this board intends to make every effort to identify the desires of the community and to be responsive to those desires.

Patrons of this district are encouraged to express their ideas, concerns, and judgments through:

1. Written suggestions or proposals;
2. Presentations at public hearings;
3. Responses to survey;
4. Comments at meetings of this board; and
5. Service on citizens advisory committees.

The advice and the concerns of the public will be carefully considered. In evaluation of such advice, the first concern of this board will be the educational program as it affects students.



LEGAL REFERENCE:

Idaho Code Sections

33-506(1) – Organization of Board of Trustees

ADOPTED: July 23, 1998

REVIEWED: January 21, 2016

July 28, 2022

Patrons and other interested parties in Blackfoot School District No. 55 are welcome to visit the district's schools and administrative office.

Visitors, individuals, or groups, shall by way of courtesy and necessity observe the following:

1. Report to the respective building principal's office.
2. Groups shall make advanced arrangements with and secure the approval of the respective principal.
3. Parent-Teacher visitations are encouraged.



LEGAL REFERENCE:

Idaho Code Section 33-506(1)

ADOPTED: July 23, 1998

REVIEWED: January 21, 2016

Parents/guardians of children enrolled in the district and patrons residing in this district having concerns or complaints regarding any aspect of the district and/or the services it provides to the school-age students residing in its boundaries may submit those concerns or complaints in writing following the procedure set forth below:

1. Matters concerning an individual school will be discussed first with the principal of that school;
2. If the parent/guardian or patron believes that the matter was not resolved at the school level, it may then be brought to the superintendent;
3. If the problem is not resolved with the superintendent of schools, it may then be brought before the board in the following manner:
 - a. The request, concern, or complaint will be submitted in writing to the board at least five (5) days before the regularly scheduled board meeting;
 - b. Participants must identify whom they represent and may be asked to comment on their questions or problems;
 - c. Personnel complaints against any school district employee will not be heard in open session;
 - d. The board reserves the right to set time limitations for presentations and speakers.

Individuals with complaints regarding library resources or textbooks will follow the complaint procedure set forth in Policy 652 - Library and Resource Center Materials.



LEGAL REFERENCE:

Idaho Code Sections

33-506(1) – Organization of Board of Trustees

33-6001 – Parental Rights

ADOPTED: July 23, 1998

AMENDED: July 26, 2023

REVIEWED: January 21, 2016

October 22, 2020

July 28, 2022

Establishing and maintaining good public relations with the community and other governmental organizations requires a concerted effort by the entire school district staff. Each school will make an effort to inform the public of various educational achievements, activities, and goals.

The most important public relations ambassadors are the teachers who work directly with students every day. All employees are encouraged to participate in community activities and demonstrate to the community by their words, attitudes, and actions the ideals set forth by this district.

COMPLIANCE WITH DISTRICT POLICIES AND APPLICABLE LAW

All district communications, whether provided by teachers, administrators, district office staff or other staff, will be in compliance with all relevant district policies, including all applicable privacy, confidentiality, and records retention policies, as well as state and federal law. Employees may not disclose proprietary information that belongs to the district, student records or other student information protected by state and federal privacy laws, or confidential information regarding district employees without the express written consent of the board, a student's parent/guardian (or eligible student over the age of 18), or the employee, as the case may be.

Directory information regarding students may be disclosed in district communications, which may include photos, student names, grade level, academic awards and information in relation to school-sponsored activities, organizations and athletics, consistent with district policy. Any parent/guardian or eligible student who has not opted out of providing directory information pursuant to applicable district policies consents to the publishing of student directory information in district communications, and such content shall not be in violation of applicable district policy or state or federal law.

NEWS MEDIA GUIDELINES

From time to time, employees may be requested to provide information regarding individual students or employees, a district school, or the district as a whole, to news media outlets, including print, radio and TV media. Employees may not act as a spokesperson for the district or their school or make comments as a representative of the district, except as authorized by the board, superintendent or designee, or their building principal, as set forth in this policy. When authorized as a spokesperson for the district, employees must disclose their employment relationship with the district. The following practices shall be followed:

1. All communications with news media outlets related to a particular building must be cleared by the building principal.
2. All communications with news media outlets related to the district as a whole shall be cleared by the superintendent or designee.

DISTRICT OR SCHOOL-OPERATED SOCIAL MEDIA

The district recognizes the value in utilizing social media sites to promote events, student success stories, clubs, athletics, and other programs related to the education of students, as well as a means of disseminating important information relating to the district such as board information, school closures, upcoming athletic or club events, and other time-sensitive information.

The district has established policies and procedures relating to creation of school, program or social media sites. The purpose of this policy is to establish community use regulations and guidelines for all district or school-operated social media sites.

Community postings shall be limited to the subject matters of district or school postings. It is not the intent of the district to create or provide an unlimited or open forum for discussion on any topic on district or school-operated social media sites. Persons making comments or posts to the district’s social media sites are requested to show respect for all individuals and maintain civil discourse. The district reserves the right to monitor district and school-operated social media sites and to remove comments or posts thereto that violate district policies or state or federal law. Repeat offenders posting inappropriate, false, offensive, harassing or threatening information will be removed as participants.

Users may not use the name of the district or its logo or marks, including those of the district or its individual schools, clubs, athletic teams, or other programs, in any form in social media or websites not owned by or related to the district or in forums or discussions to express or imply the official position of the district without the express written permission of the superintendent or designee. When such permission is granted, the posting must state that the statement does not represent the position of the district. Employees may not use or post the district or school logo, motto, slogan, mascot, or other district branding to promote their own purposes without the written permission of the superintendent or designee or building principal.



LEGAL REFERENCE:

Idaho Code Sections

- 33-133 – Definitions – Student Data – Use and Limitations - Penalties
- 33-506 – Organization of Board of Trustees
- 33-512 – Governance of Schools
- 74-101 *et seq.* – Idaho Public Records Act

IDAPA

- 08.02.02.076 – Code of Ethics for Idaho Professional Educators
- 08.02.02.077 – Definitions for Use with the Code of Ethics for Idaho Professional Educators

- 20 U.S.C. §1232g – Family Educational Rights and Privacy Act
- 34 C.F.R. Part 99

CROSS-REFERENCE:

- 442 – Code of Ethics for Certificated Employees

681 – Student Records

681.50 – Protection of Student Data

942 – Responsible Use of District-Provided Technology

962 – Use of District Trademarks, Service Marks and Social Media

ADOPTED: July 23, 1998

REVIEWED: January 21, 2016
July 28, 2022

AMENDED: October 25, 2023

COMMUNITY YOUTH GROUP ACTIVITIES

All students are encouraged to become involved in the various community youth group activities available. However, no student, as part of a school program, will be required to participate in non-school community youth group activities.

PUBLIC PERFORMANCES BY STUDENTS

Student groups, with the permission of the building principal, may participate in non-school-sponsored public events if such participation furthers an educational objective. A student's participation in any non-school-sponsored event must be voluntary.

School groups desiring to participate in public events outside of the district wherein these events are not a regularly scheduled activity of the school must request permission to participate from the building principal at least thirty (30) days in advance of the anticipated activity. If any expenditure of school funds is required, prior approval must come from the board.



LEGAL REFERENCE:

Idaho Code §33-506(1) – Organization of Board of Trustees

ADOPTED: July 23, 1998

REVIEWED: January 21, 2016
July 28, 2022

All contests, projects and solicitation or fundraising activities must comply with established district policies and procedures.

CONTESTS

District-wide contests sponsored by organizations outside of the school district must be approved by the superintendent or designee. The building principal or designee may decide whether or not to allow a contest in a particular school. It is against district policy for any teacher or administrator to require any student to enter or participate in any contest sponsored by organizations or groups not part of this district. School administrators or teachers will have the authority to evaluate contests and advise individual students on participation.

CURRICULUM RELATED PROJECTS

Curriculum related projects sponsored and/or designed by organizations outside of the school district and proposed for use in instruction in district schools must be approved by the superintendent or designee. The building principal or designee may decide whether or not to allow a project in a particular school.

RESEARCH PROJECTS

Research projects proposed by organizations outside of the school district must be approved by the superintendent or designee. For approved projects, the organization's representative shall have the obligation of securing permission of the building principal(s) for participation in the project.

If the project involves surveys and/or research with teachers, teacher participation shall be optional. If the project involves surveys and/or research with students, student participation shall be optional, and parental permission for participation shall be obtained prior to conducting the research, except as described below.

When an organization conducts studies for instruction and the organization requests access to student records, those records may be made available without parental consent under certain circumstances. The organization must agree to conduct the study in such a way that the personal identification of parents and students are not revealed. The information received from the district must be shredded or destroyed by the organization when it is no longer needed for the study. If an organization receives information from the district and does not follow the requirements set forth above, it may not access further information from student records for at least five (5) years.

The board acknowledges that certain testing/research may be performed on a district-wide basis, or as necessary to verify the effectiveness of district programs. These testing/research situations, as approved by the superintendent or designee, are not subject to the above stipulations.

FUNDRAISING

Fundraising within district schools shall be in accordance to Board Policy 595.

SOLICITATIONS

No organization or individual will be allowed to solicit or collect money from individual students or district employees during school hours without prior authorization from the superintendent or designee.



LEGAL REFERENCE:

Idaho Code §33-506(1) – Organization of Board of Trustees
20 U.S.C. §1232g; 34 CFR Part 99 – Family Educational Rights and Privacy Act

ADOPTED: July 23, 1998

REVIEWED: January 21, 2016
July 28, 2022

Class gifts to a school should meet the following criteria:

1. Enhance the educational or aesthetic aspects of the school.
2. Books, library materials, instructional materials, and equipment shall meet standards at least equal to those established for items purchased by the Blackfoot School District.
3. Equipment must be operable by intended users and subject to easy maintenance.
4. Gifts related to buildings and grounds shall be approved by the Board of Trustees after consultation with the Superintendent, and, in some cases with the architect who made the original building plans.
5. Any gift to a school must be acceptable to the principal.



LEGAL REFERENCE:

Idaho Code Sections 33-506(1)

ADOPTED: July 23, 1998

REVIEWED: January 21, 2016

The Superintendent must give prior authorization for any fund raising among staff members. Fund raising among staff members may take place with prior board approval.

No school staff member or any student is to be pressured, whether covertly or overtly, by any other member of the school staff to make a contribution of any form to any organization or group. Any staff member feeling pressure to contribute should report the incident promptly to his or her immediate superior who will report to the Superintendent where prompt action will be taken to end the pressure solicitation.



LEGAL REFERENCE:

Idaho Code Sections 33-506(1)

ADOPTED: July 23, 1998
January 21, 2016

It is against district policy for any school employee to loan district equipment to individuals or organizations unless the loan is a condition of the rental of a school facility.

Nothing in this policy prevents the district from loaning equipment to other taxing units or other agencies in emergency situations.

The board of trustees reserves the right to waive the above policy based on the merit of the request for use of the equipment.



LEGAL REFERENCE:

Idaho Code Sections

33-506(1) – Organization of Board of Trustees

33-601 – Real and Personal Property

ADOPTED: July 23, 1998

REVIEWED: January 21, 2016

July 28, 2022

No person or organization may advertise or distribute flyers or other materials that, in the sole discretion of the Principal/Superintendent or designee: (1) are a disruption to the educational process; (2) defamatory, obscene, vulgar, or indecent; (3) violate the rights or privacy of others; (4) promote products in violation of school policies; (5) conflict with the Board’s mission and policies; (6) endorses a political cause, activity, party or candidate for political office or position; (7) advances or endorses any religious organization; (8) promotes non-district programs or services offered by the Blackfoot School District; (9) promotes hostility, disorder, or violence; or (10) adversely affects the School District’s reputation or image. No material, literature, or advertisement shall be posted or distributed without advance approval as described in this policy. This policy does not create a public forum for public expression.

Solicitation of sales or use of a school name, logo, or likeness of this School District to promote any product or interest is not permitted. No advertising shall be allowed in classrooms or in any other venue where such advertising would be principally directed at students.

DEFINITIONS

For the purposes of this policy, the following definitions apply:

“Advertisement” is any statement or visual representation designed to promote sales of a product or service.

“Sponsorship” is any statement or visual representation designed to name the organization that provides funding or other support for a particular service, and to display a single contact point, without reference to a product or service.

COMMERCIAL COMPANIES

The distribution of materials or advertising of commercial products or services is not permitted in school buildings or on school grounds or properties unless pre-approved as described in this policy. Commercial companies may purchase space for advertising on or in: (1) athletic, theater, or music programs; (2) athletic fences or scoreboards; (3) student newspapers, yearbooks, or other school publications; or (4) other appropriate locations. Advertisements on athletic fields, scoreboards, or other school property locations require Board approval. Advertisements in athletic, theater, or music programs; student newspapers yearbooks, or other school publications; and any commercial material related to graduation, class pictures, or class rings require Principal/Superintendent or designee approval. Free commercially-sponsored teaching aids may be used if the content of the teaching aids is approved by the building Principal.

COMMUNITY, EDUCATIONAL, CHARITABLE, OR RECREATIONAL ORGANIZATIONS

Community, educational, charitable, recreational, or similar groups may advertise events pertinent to student involvement or that is educationally related. All materials or advertisements must: (1)

be approved in advance by the Principal/Superintendent or designee; (2) be student oriented; and (3) prominently display the sponsoring organization’s name and affiliation. The school reserves the right to decide where and when any advertisement or material is distributed, displayed, or posted.

POLITICAL ISSUES OR SPECIAL INTERESTS

Materials or advertising related to political issues or special interests will not be allowed on school property without having submitted a written request to and received a written approval from the superintendent of schools in advance of the distribution. Only those persons, groups or organizations that have materials directly related to the curriculum and determined by the superintendent or designee to be educationally related may receive approval for distribution.



LEGAL REFERENCE:

Idaho Code Sections

18-7029 – Placing Posters or Promotional Material on Public or Private Property Without Permission

33-506(1) – Organization of Board of Trustees

33-512 – Governance of Schools

DiLoreto v. Downey Unified Sch. Dist., 196 F.3d 958 (9th Cir. 1999)

Lamb's Chapel v. Center Moriches Union Free School Dist., 508 U.S. 385, 113 S.Ct. 2141 (1993).

CROSS-REFERENCE:

Trespass on School Properties #934

ADOPTED: July 23, 1998

AMENDED: November 21, 2024

REVIEWED: January 21, 2016
July 28, 2022

It is the intent of the board of trustees of this district that the district take reasonable actions to provide a safe environment for all participants and spectators at school-sponsored events. While the board encourages students, parents, and patrons to take an interest in the district's educational programs, including extracurricular activities, and attend those events open to the public, the board has an obligation to maintain an atmosphere of respect, order, and professionalism on district premises and at school-sponsored events.

In addition, this district adopts the sportsmanship standards imposed by the Idaho High School Activities Association (IHSAA). Individuals attending events sponsored by the district and/or IHSAA are expected to demonstrate respect, order, and good sportsmanship.

PROHIBITION

Any conduct, including, but not limited to, verbal and/or physical assault of another individual, on district premises or at school-sponsored events that is determined by school officials to be disruptive to the educational process or detrimental to the morals, health, safety, academic learning, or discipline of students, is prohibited.

Additionally, all persons, while on school grounds, are prohibited from willfully threatening, by word or act, to use a firearm or other deadly or dangerous weapon to do violence to any other person on school grounds. Such threats, if known to school personnel, will be immediately reported to law enforcement. For purposes of this policy, "school grounds" means any district-owned property or vehicle, or location where a school-sponsored event is occurring.

DENIAL OF ENTRY

The superintendent or designee has the authority to determine if an individual's conduct violates this policy. In the event such disruption or detrimental conduct is determined to have occurred or is occurring, the individual(s) causing the disruption will be notified in writing, or verbally, to immediately leave the district premises or school-sponsored event. The superintendent or designee may determine that such individuals will be denied entry to future school-sponsored events, upon giving notice to the individual.

In the event the individual(s) refuse to leave or, without permission or invitation, return and enter the district premises or school-sponsored event, it will be deemed to be trespassing and may be referred to law enforcement.

In the event a student or staff member causes the disruption or detrimental conduct, other appropriate disciplinary action may also be imposed.



LEGAL REFERENCE:

Idaho Code Sections

18-3302I – Threatening Violence on School Grounds

18-7008 – Criminal Trespass

33-512(11) – Governance of Schools

ADOPTED: March 21, 2002

AMENDED: February 22, 2007
December 16, 2021

REVIEWED: January 21, 2016

In accordance with applicable provisions of the Elementary and Secondary Education Act, the district will provide notice to parents of teacher qualifications, testing requirements and language instruction for English learners as set forth in this policy.

INFORMATION FOR PARENTS

At the beginning of each school year, the district administration will notify parents of each student attending a Title I school that the parents may request, and the administration will provide on parental request and in a timely manner, information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following:

1. Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which state qualifications for licensing criteria have been waived.
3. Whether the teacher is teaching in the field of discipline of the certification of the teacher.
4. Whether the student is provided service by paraprofessionals and, if so, their qualifications.

TITLE I SCHOOLS

Additionally, Title I schools in the district must provide the parent/guardian of each enrolled student the following information in a timely manner:

1. Information on the level of achievement and academic growth, if applicable and available, of the parent's child in each of the state academic assessments required under federal law.
2. Timely notice that the parent's child has been assigned, or has been taught for four (4) or more consecutive weeks by, a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

TESTING TRANSPARENCY

At the beginning of each school year, the district will notify the parents of each student attending a Title I school that the parents may request, and the district will provide the parents on request in a timely manner, information regarding any state or district policy regarding student participation in any assessments mandated by federal law and by the state or district, which must include a policy, procedure or parental right to opt the child out of such assessment, where applicable.

The district will make widely available through public means (including by posting in a clear and easily accessible manner on the district's website and, where practicable, on the website of each school served by the district) for each grade served by the district, information on each assessment required by the state to comply with federal law, other assessments required by the state and, where such information is available and feasible to report, assessments required district-wide by the district, consistent with applicable provisions of the Elementary and Secondary Education Act.

LANGUAGE INSTRUCTION FOR ENGLISH LEARNERS

For children previously identified as an English learner, not later than thirty (30) days after the beginning of the school year, the district will inform parents of an English learner identified for participation or participating in such a program, of the following:

1. The reasons for the identification of their child as an English learner and in need of placement in a language instruction educational program.
2. The child's level of English proficiency, how such level was assessed, and the status of the child's academic achievement.
3. The methods of instruction used in the program in which their child is, or will be, participating and the methods of instruction used in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction.
4. How the program in which their child is, or will be, participating will meet the educational strengths and needs of their child.
5. How such program will specifically help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation.
6. The specific exit requirements for the program, including the expected rate of transition from such program into classrooms that are not tailored for English learners, and the expected rate of graduation from high school (including four-year adjusted cohort graduation rates and extended-year adjusted cohort graduation rates for such program).
7. In the case of a child with a disability, how such program meets the objectives of the individualized education program of the child under the Individuals with Disabilities Education Act.
8. Information relating to parental rights that includes written guidance (i) detailing the right that parents have to have their child immediately removed from such program upon their request; (ii) detailing the options that parents have to decline to enroll their child in such program or to choose another program or method of instruction, if available; and (iii) assisting parents in selecting among various programs and methods of instruction, if more than one program or method is offered.

For children who have not been previously identified as an English learner prior to the beginning of the school year but is identified as an English learner during the school year, the district will notify the child’s parents during the first two (2) weeks of the child being placed in a language instruction educational program. Such notification will include the same information set forth above for children previously identified as English learners.

In addition to the notices to parents of English learners required by this policy, the district will implement an effective means of outreach to parents of English learners to inform parents how they can be involved in the education of their children and be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education and meet the challenging state academic standards expected of all students. For purposes of this policy, an effective means of outreach includes noticing opportunities for, and holding, regular meetings with parents of English learners.

NOTICE REQUIREMENTS

The district or school will provide the notice and information required in this policy in a uniform and understandable written format, including alternative formats upon request, and, to the extent practicable, in a language that the parents can understand.



LEGAL REFERENCE:

Elementary and Secondary Education Act of 1965 (Section 1112(e)(1)(B)(ii))
34 CFR §200.61 – Parents Right to Know

ADOPTED: July 28, 2022

AMENDED:

It is the policy of this district that military recruiters shall have access to secondary school students, in the same manner and to the same extent as is provided to postsecondary educational institutions and prospective employers.

Except as provided herein, upon request made by military recruiters for military recruiting purposes, the district will provide access to secondary school student names, addresses, electronic mail addresses (which shall be the electronic mail addresses provided by the school, if available), and telephone listings, notwithstanding the requirements of the Family Educational Rights and Privacy Act. The district will not release such information if a parent of a high school student, or a student 18 years of age or older, has submitted a request to the district that the student's information not be released.



LEGAL REFERENCE:

Elementary and Secondary Education Act (2001)

Family Educational Rights and Privacy Act – 20 U.S.C. §1232g; 34 CFR Part 99

ADOPTED: April 24, 2003

REVIEWED: January 21, 2016

April 18, 2019

June 28, 2022

It is the policy of the Blackfoot School District to maintain a safe learning environment. The District has determined that unapproved use of drones poses a safety hazard. The use *or possession* of unmanned aircraft or aerial systems (UAS), also known as drones, is prohibited for any purpose by any person or entity at any District-sponsored event, game, match, tournament, or anywhere in, on or directly above or upon property or premises owned, maintained or used by the District for any purpose, unless otherwise preempted by applicable state or federal law. The District reserves the right to remove or refuse admission to any individual who violates this policy. The District further reserves the right to exclude any individual who violates this policy from future District events. Violators may also be reported to appropriate authorities, including the Federal Aviation Administration (FAA). Students or employees violating this policy shall be subject to formal disciplinary action pursuant to District policies.

DEFINITIONS

As used in this policy, the following definitions apply:

“Unmanned aircraft system (UAS)” means an unmanned aircraft vehicle, drone, remotely piloted vehicle, remotely piloted aircraft or remotely operated aircraft that is a powered aerial vehicle that does not carry a human operator, can fly autonomously or remotely and can be expendable or recoverable.

Unmanned aircraft system does not include:

1. Model flying airplanes or rockets including, but not necessarily limited to, those that are radio controlled or otherwise remotely controlled and that are used purely for sport or recreational purposes;
2. An unmanned aircraft system used in mapping or resource management; and
3. Unmanned aircraft used by school personnel with prior administrative approval for classroom instruction, grounds, facilities and maintenance, and campus security.

PROCEDURES FOR USE OF DRONES

An exception to the general rule prohibiting the use of drones may be granted in writing by the Superintendent or designee, in his/her sole discretion. Drone operators shall abide by the following procedures:

All drone operators shall be responsible for complying with Idaho law and all FAA safety guidelines and regulations, which include, but are not limited to:

- The aircraft must fly below 400 feet and remain clear of surrounding obstacles.
- The operator of the UAS must maintain visual line of sight with aircraft at all times.
- The operator must ensure the UAS remains clear of and does not interfere with manned aircraft operations.

- Operation of UAS in prohibited or restricted areas (e.g. airspace or within the area of operation of airports) is prohibited unless the operator has permission to operate.
- Operation of UAS over persons is prohibited unless such person is directly participating in the operation of the aircraft or is located under a covered structure or inside a stationary vehicle that can provide reasonable protection from a falling aircraft.
- UAS weighing more than 55 lbs. (including everything that is on board or otherwise attached to the aircraft) is prohibited.
- No person may operate UAS in a careless or reckless manner so as to endanger the life or property of another.
- No person may allow an object to be dropped from UAS in a manner that creates an undue hazard to persons or property.
- Operation of UAS at night on district property is prohibited.
- Use of UAS to conduct surveillance of, or to audio or visually record, people or property is prohibited, unless consent to do so has first been obtained.

Classroom

The District understands that drones may have some educational value in the classroom setting. A teacher wishing to use/demonstrate drone technology in a classroom-related setting must adhere to the following requirements:

1. A clear and articulable connection between drone technology and the course curriculum must exist;
2. Only the teacher, or appropriately trained and licensed designee, shall be permitted to use/demonstrate drone technology on school grounds;
3. No student-owned drones are permitted;
4. Drones must be equipped with blade guards;
5. Eye protection is required for the drone operator and audience;
6. All drones must be checked in at the main office and remain in a locked location when not in use;
7. Drones shall not be operated indoors.

Private/Commercial

Private or commercial individuals/entities shall be required to adhere to the following procedures and requirements:

1. Requests must be made at least __ hours in advance;
2. Sign a contract and release of liability with the District;
3. Provide proof of Certificate of Authorization (COA)—or the necessary exemption—as issued by the FAA, when required;
4. Provide proof of Certificate of Liability Insurance for a minimum of \$1,000,000 that names the Blackfoot School District as an additional insure;
5. All photos/videos taken will become the property of the District;
6. All operators shall be required to comply with all applicable local, state, and federal laws.



LEGAL REFERENCE:

Idaho Code Sections

33-506(1) – Organization of Board of Trustees

21-213 – Restrictions on Use of Unmanned Aircraft Systems

14 CFR Part 107

ADOPTED: November 19, 2020

AMENDED: July 28, 2022

The Blackfoot School District No. 55 is committed to providing equal access to the District's website to individuals with disabilities. The District will comply with the provisions of the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act, and Section 508 of the Rehabilitation Act (as amended by the Workforce Investment Act of 1998), to ensure that no student, parent, staff member, or patron will be excluded from participation in or denied the benefits of services, programs or activities of the District because of their disabilities.

On or before April 26, 2027, the District will conform to the Web Content Accessibility Guidelines (WCAG) 2.1, Level AA, as the technical standard for accessibility. All new or significantly revised web content must meet WCAG 2.1 AA standards by the implementation date set forth above.

The following digital content may be excepted from the WCAG 2.1 Level AA accessibility requirement:

1. Archived web content. Web content that meets all four of the following criteria are excepted from the technical standard:
 - a. The content was created before April 26, 2027, or reproduces paper documents or the contents of other physical media (e.g., audiotapes, film negatives, and CD-ROMs) that were created before April 26, 2027;
 - b. The content is kept only for reference, research, or recordkeeping;
 - c. The content is kept in a special area for archived content; and
 - d. The content has not been changed since it was archived.
2. Preexisting conventional electronic documents. Documents that meet the following two criteria (except that documents that are currently being used to apply for, access, or participate in district services, programs, or activities and will continue to be used for that purpose following the implementation date) are excepted from the technical standard:
 - a. The documents are word processing, presentation, PDF, or spreadsheet files; and
 - b. They were available on the district's website or mobile app before April 26, 2027.
3. Content posted by a third party where the third party is not posting due to contractual, licensing, or other arrangements with the district.
4. Individualized documents that are password-protected. Documents that meet all three of the following criteria are excepted from the technical standard:
 - a. The documents are word processing, presentation, PDF, or spreadsheet files;
 - b. The documents are about a specific person, property, or account; and
 - c. The documents are password-protected or otherwise secured.
5. Preexisting social media posts.

Legacy content (that content existing prior to the implementation date of April 26, 2027) will be remediated according to a phased plan, with priority given to frequently accessed materials.

This policy applies to all new, updated, and existing web pages, web applications and mobile applications, as well as all digital content produced or updated by the District or provided by third-party vendors. This policy also applies to all online instructional materials, forms, and communications intended for public use.

The District has designated a Website Compliance Coordinator *within the Technology Department*. The Website Compliance Coordinator will create and facilitate ongoing professional development for all District personnel who develop, load, maintain and/or audit website content and functionality, which will include training on the Web Accessibility Policy and District personnel roles and responsibilities to ensure that web design, documents and multimedia content are accessible. The Website Compliance Coordinator will conduct annual *[or more frequent]* accessibility audits and correct inaccessible content in a timely manner.

Individuals who wish to submit a complaint regarding a violation of the ADA, Section 504 or Section 508 related to the District’s website or other digital content may do so by emailing the Website Compliance Coordinator identified herein by contacting webmaster@sd55.org using the District’s Section 504 grievance procedure. Complaints should include:

- Full name of the complainant;
- Date of the complaint;
- Where possible, the web address or URL, along with a detailed description of the problems encountered;
- Solution desired; and
- Phone and email address of the complainant for follow-up.



LEGAL REFERENCE:

Title II of the Americans with Disabilities Act of 1990
Section 504 of the Rehabilitation Act
Section 508 of the Rehabilitation Act
28 CFR Part 35

ADOPTED: March 15, 2018

AMENDED: February 26, 2026

Note: This policy is optional in its entirety. Although the U.S. Department of Education Office for Civil Rights suggests districts adopt a policy addressing website accessibility, there is currently no legal requirement that districts adopt a certain type of guideline or any guideline whatsoever.