

Board of Trustees' Special Meeting
District Office
270 East Bridge Street
Blackfoot, Idaho

June 7, 2023
12:00 p.m.

Minutes

Chairwoman Bonnie Hepworth called the meeting to order at 12:05 p.m. Mrs. Hepworth welcomed the audience and led them in reciting the Pledge of Allegiance. Board members in attendance were Chairwoman Bonnie Hepworth, Vice-Chairman Carlos Mercado, Treasurer Cleon Chapman via telephone, Trustee Mary Jo Marlow and Trustee Kevin Callahan. Also in attendance were Superintendent Brian Kress, Assistant Superintendent Ryan Wilson, Board Clerk JaNae Smith, Joy Mickelsen, Jennifer Hatch and Vicki Chase. There were no changes to the agenda.

Motion to Executive Session (Action) – Mr. Carlos Mercado moved that the board of trustees recess into executive session in the manner and for the purposes authorized by Section 74-206, Idaho Code (j) to consider labor contract matters authorized under section 74-206 (1)(a)and(b), Idaho Code. Mrs. Hepworth noted that this is proper business for consideration in executive session as per Idaho Code 74-206. Mr. Kevin Callahan seconded the motion. All board members in attendance voted in the affirmative in a roll call vote. Mrs. Hepworth – aye. Mr. Callahan – aye. Mr. Chapman – aye. Mrs. Marlow – aye. Mr. Mercado – aye. The motion passed.

Executive Session

June 7, 2023
12:07 p.m.

Mr. Kress presented Blackfoot Education Association negotiations and labor/contract matters were discussed.

The board reconvened into open session at 12:27 p.m.

Ratification of the 2023-24 Negotiated Agreement (Action) – Mr. Carlos Mercado moved that the board of trustees ratify the 2023-24 Negotiated Agreement between the Blackfoot Education Association, Inc and the Blackfoot School District No. 55 Board of Trustees. Mr. Kevin Callahan seconded the motion. All ayes. The motion carried.

Compensation for the Administrators (Action) – Mr. Kevin Callahan moved that the board of trustees approve giving the administrators, excluding the superintendent, an increase of 4% annually for the 2023-24 school year. Mrs. Mary Jo Marlow seconded the motion. All ayes. The motion carried.

Compensation for the Superintendent (Action) – Mr. Carlos Mercado moved that the board of trustees approve issuing the superintendent an increase of 4% annually for his 2023-24 contract. Mr. Kevin Callahan seconded the motion. All ayes. The motion carried.

Adjournment (action) – Mrs. Mary Jo Marlow moved that the special meeting of the board of trustees be adjourned. Mr. Carlos Mercado seconded the motion. All ayes. The motion passed. The meeting adjourned at 12:30 p.m.



Bonnie Hepworth, Chairwoman



JaNae Smith, Clerk

Minutes

Vice-Chairman Carlos Mercado called the meeting to order at 6:30 p.m. Mr. Mercado welcomed the audience and led them in reciting the Pledge of Allegiance. Board members in attendance were Vice-Chairman Carlos Mercado, Treasurer Cleon Chapman, Trustee Mary Jo Marlow and Trustee Kevin Callahan. Chairwoman Bonnie Hepworth was excused from the meeting. Also in attendance were Superintendent Brian Kress, Assistant Superintendent Ryan Wilson, Board Clerk JaNae Smith, Jennifer Hatch, Teresa Rowe, Lynette Carter, and Vicki Chase.

Approval of the Agenda – There were no changes to the posted agenda.

Public Forum – No one came forward during the Public Forum.

2023-24 Budget Hearing – Mr. Kress presented the 2023-24 School Budget. He stated that the budget explains all the revenues and expenses in detail. The total budget for the district is \$45,598,239. The projected M&O Fund Balance for FY24 is \$2,200,000. Local revenue, state revenue, and federal revenue figures were presented. Mr. Kress has been invited to be on the new funding formula committee for the state. The FY24 funding will be based on attendance. The district will put attendance incentives back in place during the upcoming school year. He presented the school personnel in each school. This year the district's funding will be protected moving from enrollment to attendance. Expenditures in the following areas were presented: benefits, purchased services, supplies, capital outlay, and miscellaneous expenses. Unless the SDE fixes the funding issue, this budget will decrease our fund balance by approximately one-third. Revenues and expenditures match at \$38,198,168. He presented information on the plant facilities fund, debt services fund, and remaining funds such as Title funds, CTE & Perkins, and Johnson O'Malley. Mrs. Mary Jo Marlow moved that the board of trustees approve the 2023-24 budget as presented by Mr. Kress. Mr. Cleon Chapman seconded the motion. All ayes. The motion passed.

Superintendent Update (Information) – Mr. Kress said that if they drove down Walker Street they would see the progress of the new elementary school and the demolition of the legacy baseball fields. On the Pride in 55 bulletin board, there are 20 students who have signed with various colleges. The summer is going quickly. He and the district staff are looking forward to finishing this school year, and everyone is excited to start the 23-24 school year.

April and May Financial Reports (Information) - The April and May financial reports were given by Ms. Teresa Rowe. (See attachment A and B)

BHS Colors and Logo (Information) – Mr. Kress stated that branding is an important part of any entity. Over the years, the logos and colors have changed. There are different Bronco logos that are being used. Mrs. Marlow showed various pieces of clothing with different colors and logos. The school color has stayed Kelly green. Black has been added to the school colors of green and white. The board would like to continue the discussion and come to a consensus on the color and Bronco logo. Logos and colors should be unified and board-approved. They discussed options. Mr. Kress will report back to the board on this next month.

Policy 631: Open Enrollment (Information) – Mr. Kress explained that if class ratios are within the acceptable ratios, the district must accept students from out of district unless there are disciplinary actions. Mr. Chapman asked about class ratios for CTE teachers. Mr. Kress will report back.

Policy 512: School Climate (Information) – Mr. Kress said that this policy is reviewed annually with all the accompanying policies. The policies have been shared with them on Google Drive. They will review them and let him or Mr. Wilson know if there are any questions or concerns.

Future Building Needs (Information) – Mr. Kress stated that a drive around the city of Blackfoot and its surrounding areas shows that the community is growing. There are new developments arising within our school district's boundaries. One way that the district could absorb the growth is to have the city schools move the kindergarten back to the Irving building. They discussed the domino effect of moving students back into Irving. There are other usable classrooms within the district. Depending on where the growth occurs, elementary school boundaries could be realigned. This would be the last option.

Curriculum Committee (Information) – Mr. Kress said that there is a request to expand our student wellness program to include all elementary schools. The district has received a grant that would purchase the curriculum materials for the district. Fifty percent of the curriculum committee needs to be non-school personnel and the majority of those must be parents of students. The current political environment surrounding student wellness programs, often referred to as Social Emotional Learning, is extremely charged in our state legislature. He requested that each board member submit at least two names of patrons who they recommend to serve on a curriculum committee to consider adding "Sources of Strength" to our elementary curriculum.

Quarterly Policy Updates (Information) – Mr. Wilson presented the following policies for a first reading for the second quarter: 202: School District Name and Classification, 210: Composition and Authority of the Board, Policy 212: Board Authority- DELETE, 214: Functions of the Board- DELETE, 215: Powers and Duties of the Board, 242: Trustee Qualifications, 246: Trustee Vacancy, 290: Nondiscrimination Policy, 519.5: Transgender and Gender Nonconforming Students, 547: Corporal Punishment- DELETE, 553: Restraint and Seclusion, 608: Middle School/Junior High School Required Instruction, 610: High School Graduation Requirements, 631: Open Enrollment, 631P: Open Enrollment Procedures, 639: Parental Rights in Education (formerly Parental Rights and Involvement Policy), 668: Self-Directed Learners, 681: Student Records, 850: Purchasing, 850P1: Supplemental Purchasing Procedures, 850.30: Purchasing Services or Personal Property (formerly Purchasing or Leasing Personal Property), 850.60: Service Contracts- DELETE, , 952: Changing Facilities, 1002: Parental Involvement in Educational Process, 1004: Cooperation with Law Enforcement and Other Agencies, and 1012: Patron Complaints,. Board members can contact Mr. Wilson prior to next month's board meeting if they have any questions or concerns.

Paper Bid Results (Action) – Ms. Rowe recommended that Contract Paper Group be awarded the paper bid. The results of the 2023-24 paper bid show them as the company with the lowest bid. Mr. Kevin Callahan moved the board of trustees approve awarding the paper bids to Contract Paper Group as recommended by Ms. Rowe. Mr. Cleon Chapman seconded the motion. All ayes. The motion passed.

Motion to Executive Session (Action) – Mr. Cleon Chapman moved that the board of trustees recess into executive session in the manner and for the purposes authorized by Section 74-206, Idaho Code (1) (a) to consider hiring a public officer, employee, staff member or individual agent, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public

officer, employee, staff member or individual agent, or public school student. Mr. Mercado noted that this is proper business for consideration in executive session as per Idaho Code 74-206. Mr. Kevin Callahan seconded the motion. All board members in attendance voted in the affirmative in a roll call vote. Mr. Mercado – aye. Mr. Chapman – aye. Mrs. Marlow – aye. Mr. Callahan – aye. The motion passed.

Executive Session

June 21, 2023
7:50 p.m.

Mr. Kress presented the personnel recommendations. The board reconvened into open session at 8:08 p.m.

Consent Agenda (Action) – Mr. Mercado asked if there were any questions regarding items on the consent agenda. There were no questions. Mrs. Mary Jo Marlow moved that the board of trustees approve the prior board minutes, personnel recommendations as they appear below in these minutes with an area of need in Elementary Education and Special Education, the ABM contract, the transportation contract, the BPAC Director contract, payment of May bills, and the BHS football camp trip. Mr. Cleon Chapman seconded the motion. All ayes. The motion passed.

<u>New Hires</u>	<u>Position</u>	<u>Location</u>
Chloe Cronquist	Special Ed Paraprofessional	STA
Melissa McAffrey	5 th Grade Teacher	STA
Jake Spjute	Drama Teacher	BHS
Sharon Tom	Special Ed Paraprofessional	STA
Chris Wright	Warehouse Distributor	Districtwide
Cason Zehntner	3 rd Grade Teacher	RC

<u>Area of Need</u>	<u>Position</u>	<u>Location</u>
Clinton Cousineau	Special Education Teacher	STA
Madilyn Shuler	3 rd Grade Teacher	STA

<u>In-District Hires</u>	<u>Previous Position</u>	<u>New Position</u>
Aysa Thomas	EL/Migrant Paraprofessional	Lunch Duty Paraprofessional

<u>Transfers</u>	<u>From</u>	<u>To</u>
Michael Elkins	RC- P/T Paraprofessional	RC- P/T Special Ed Paraprofessional
Lesa Palmer	RC- P/T Paraprofessional	RC- F/T Special Ed Paraprofessional

<u>Extracurricular</u>	<u>Position</u>	<u>Location</u>
Kelsey Bender	Soccer JV Assistant Coach	BHS
Olivia Burnside	Cheerleader Assistant Coach	MVMS
Katie Jo Roberts	Soccer JV Coach	BHS
Lonnie Walker	Wrestling Head Coach	BHS
Steven Whitehead	Soccer Varsity Assistant Coach	BHS

<u>Resignations/Retirements</u>	<u>Position</u>	<u>Location</u>
Lisa Anderson	Kitchen Manager	FH
Tim Bonnel	Food/Nutrition Warehouse Distributor	DW
Hazel Folsom	Media Paraprofessional	FH


Nicole Fried	P/T Special Ed Paraprofessional	RC
Kimberly Little	Kindergarten Teacher	GRO
Kelly Moysh	Art Teacher	BHS
Melissa Schaeffer	Girl's Head Track Coach	MVMS
Ember Torres	P/T Special Ed Paraprofessional	GRO
Mia Toussaint	P/T Special Ed Paraprofessional	STA

Contracts

ABM
 BPAC Director
 Transportation

Future Agenda Items (Information) – Mr. Kress said that it has been difficult to be ready for Wednesday board meetings. He asked if the board would consider moving back to Thursday nights. Mrs. Marlow would like to have a discussion on the punch pass that was used previously for BHS sporting events. They would like to discuss how bus fees for athletics are utilized. Mr. Chapman commented on the need for families to complete the free and reduced lunch application.

Adjournment (action) – Mr. Cleon Chapman moved that the June meeting of the board of trustees be adjourned. Mrs. Mary Jo Marlow seconded the motion. All ayes. The motion passed. The meeting adjourned at 8:17 p.m.



 Carlos Mercado, Vice-Chairman



 JaNae Smith, Clerk

**BLACKFOOT SCHOOL DISTRICT NO. 55
FINANCIAL REPORT
For the Month Ending:
April 30, 2023**

ZIONS BANK

M & O - CMIA Account	\$	3,407,452.26
Outstanding Checks	\$	(174,778.79)

ZIONS BANK M&O TOTAL		\$ <u>3,232,673.47</u>
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DL EVANS BANK (School Lunch)		\$ <u>344,810.31</u>
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ZIONS BANK

Blackfoot Performing Arts	\$	23,659.26
Outstanding Checks	\$	(360.00)

ZIONS BANK - Performing Arts Total		\$ <u>23,299.26</u>
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INVESTMENTS - GENERAL OPERATIONS

State Investment Pool		\$ <u>2,879,773.82</u>
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Zions Investment Account		\$ <u>37,631.18</u>
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D.L. Evans-Bond		\$ <u>80,580.72</u>
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PETTY CASH

District Balance 04/30/2023		\$ <u>3,500.00</u>
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TOTAL RECONCILED DISTRICT BANK FUNDS -APRIL 30, 2023		\$ <u><u>6,602,268.76</u></u>
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TOTAL RECONCILED DISTRICT BANK FUNDS - APRIL 30, 2022		\$ <u><u>5,242,956.45</u></u>
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BLACKFOOT SCHOOL DISTRICT NO. 55
CASH FLOW STATEMENT
ALL DISTRICT FUNDS
For the Month Ending:
April 30 ,2023

April 1, 2023 Balance Forward: **\$ 8,093,600.09**

REVENUE:

BTECH Revenue Transfer	\$	1,000,000.00
ESSER III Funds	\$	879,039.75
State-Professional/Tech	\$	215,993.95
Federal-Food Service	\$	192,603.10
Other State Support	\$	130,104.27
Medicaid	\$	56,587.07
Local Revenue (Rent, Donations, Tuition, Etc.)	\$	45,165.46
Local Property Tax	\$	30,777.77
Federal-Title IV-A 21st Century	\$	26,863.75
Local Food Service	\$	23,800.55
Earnings on Investments	\$	21,431.15
Gear Up Grant	\$	14,327.83
Local-Blackfoot Performing Arts Center	\$	8,400.13

TOTAL REVENUE: **\$ 2,645,094.78**

EXPENDITURES:

April 2023 Payroll	\$	2,467,200.44
BTECH Construction	\$	943,028.46
Transportation	\$	234,788.65
Bldg. Repair, Maint., Supplies, Equip.	\$	141,755.60
Custodial Contract	\$	91,970.06
Utilities/Telephone	\$	90,526.20
Contract Service/Membership	\$	56,865.15
Textbooks/Computer/Equipment/Technology	\$	54,638.45
Food Services	\$	45,760.51
Employee/Public Relations, Travel, In-service	\$	9,857.59
Blackfoot Performing Arts Center	\$	35.00

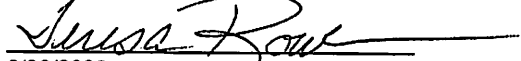
TOTAL EXPENDITURES: **\$ 4,136,426.11**

NET DECREASE IN CASH POSITION: **\$ (1,491,331.33)**

ENDING BALANCE: **\$ 6,602,268.76**

General Fund

FY23 Revenue To Date 04/30/2023	\$	29,349,848.18	91.0%
FY23 Expenditures To Date 04/30/2023	\$	23,902,509.76	70.4%
FY22 Actual Revenue thru 04/30/2022	\$	26,429,307.91	88.1%
FY22 Actual Expenditures thru 04/30/2022	\$	20,827,731.79	70.0%


 6/20/2023

**BLACKFOOT SCHOOL DISTRICT NO. 55
FINANCIAL REPORT
For the Month Ending:
May 31, 2023**

ZIONS BANK

M & O - CMIA Account	\$	2,300,766.00
Outstanding Checks	\$	(763,705.42)

ZIONS BANK M&O TOTAL		\$ <u>1,537,060.58</u>
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DL EVANS BANK (School Lunch)		\$ <u>361,819.85</u>
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ZIONS BANK

Blackfoot Performing Arts	\$	23,204.79
Outstanding Checks	\$	(360.00)

ZIONS BANK - Performing Arts Total		\$ <u>22,844.79</u>
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INVESTMENTS - GENERAL OPERATIONS

State Investment Pool		\$ <u>3,838,766.94</u>
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Zions Investment Account		\$ <u>37,638.08</u>
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D.L. Evans-Bond		\$ <u>80,620.79</u>
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PETTY CASH

District Balance 05/31/2023		\$ <u>3,500.00</u>
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TOTAL RECONCILED DISTRICT BANK FUNDS -MAY 31, 2023		\$ <u><u>5,882,251.03</u></u>
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TOTAL RECONCILED DISTRICT BANK FUNDS - MAY 31, 2022		\$ <u><u>5,570,080.50</u></u>
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BLACKFOOT SCHOOL DISTRICT NO. 55
CASH FLOW STATEMENT
ALL DISTRICT FUNDS
For the Month Ending:
May 31 ,2023

May 1, 2023 Balance Forward:

\$ 6,602,268.76

REVENUE:

State-Base Support	\$ 2,693,753.38
BTECH Revenue Transfer	\$ 1,133,309.55
Federal-PL 81-874 Impact Aid	\$ 169,805.00
Federal-Food Service	\$ 113,160.81
Local Revenue (Rent, Donations, Tuition, Etc.)	\$ 60,430.64
Federal-Title IV-A 21st Century	\$ 56,093.48
Other State Support	\$ 44,041.70
State-Professional/Tech	\$ 18,625.97
Local Food Service	\$ 15,752.41
Earnings on Investments	\$ 15,246.64
State-Driver's Education	\$ 1,035.00
Federal-Title I-C Migrant	\$ 631.52

TOTAL REVENUE: \$ 4,321,886.10

EXPENDITURES:

May 2023 Payroll	\$ 2,687,166.66
BTECH Construction	\$ 1,133,309.55
Transportation	\$ 245,072.21
Textbooks/Computer/Equipment/Technology	\$ 145,760.75
Custodial Contract	\$ 91,970.06
Bldg. Repair, Maint., Supplies, Equip.	\$ 73,767.01
Utilities/Telephone	\$ 71,740.01
Contract Service/Membership	\$ 59,938.51
Food Services	\$ 54,630.96
Employee/Public Relations, Travel, In-service	\$ 15,976.83
XX Undeposited Health Insurance Premium	\$ 462,571.28

TOTAL EXPENDITURES: \$ 5,041,903.83

NET DECREASE IN CASH POSITION:

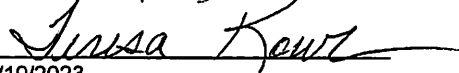
\$ (720,017.73)

ENDING BALANCE:

\$ 5,882,251.03

General Fund

FY23 Revenue To Date 03/28/2023	\$ 32,333,104.90	100.3%
FY23 Expenditures To Date 05/31/2023	\$ 26,773,294.61	78.9%
FY22 Actual Revenue thru 05/31/2022	\$ 29,498,078.75	98.4%
FY22 Actual Expenditures thru 05/31/2022	\$ 23,248,714.25	78.2%


 6/19/2023