

Minutes

Chairwoman Bonnie Hepworth called the meeting to order at 6:30 p.m. Mrs. Hepworth welcomed the audience and led them in reciting the Pledge of Allegiance.

Mrs. Hatch administered the Oath of Office to Bonnie Hepworth and Carlos Mercado.

Board members in attendance were Chairwoman Bonnie Hepworth, Vice-Chairman Carlos Mercado, Treasurer Cleon Chapman, Trustee Mary Jo Marlow and Trustee Kevin Callahan. Also in attendance were Superintendent Brian Kress, Assistant Superintendent Ryan Wilson, Board Clerk Jennifer Hatch, Teresa Rowe, Becky Walker, Lynette Carter, Melissa Nichols, Joy Mickelsen, Vicki Chase, Chase James, Ronna Park, Kerry Park, Josh Torngren, Trina Brighton, Megan Farmer, Alli Spencer, William Spencer, and Sharon Scott.

Approval of the Agenda- There were no changes to the posted agenda.

Public Forum – No one came forward during the Public Forum.

Superintendent Update (Information) – Mr. Kress welcomed everyone to 2024. We are very hopeful that this year will be great. We are already halfway through the school year. The legislative session is in full swing. There will be some calls to action that he will ask the board members to take part in. One of the biggest issues will be the shortfall in our funding. When a solution presents itself, he asks the board and the community to help him support it. Secondary level parent teacher conferences were sparsely attended. Mountain View Middle School adjusted their format, and the feedback was very positive. Mr. Kress had an amazing opportunity to attend the FFA banquet. It was a great evening. We have wonderful local sponsors who helped with the auction. Mr. Kress would love to have board members attend this event in the future. Mrs. Hepworth spoke about how impressed she has been with the FFA members.

November and December Financial Report (Information) - The November and December financial reports were given by Ms. Teresa Rowe. (See Attachment A)

School Activity Budgets (Information) – Mr. Kress went through each of the school's activity funds. Mrs. Marlow asked to have I.T. Stoddard's fund balance verified. It is low compared to the other school's fund balances. The BHS athletic funds are now solvent. In previous years, they have been in the negative. Mr. Kress will verify how the athletics funds are divided and spent. Mr. Kress also answered questions about some of the line items.

2025-26 School Calendar (Information) – Mr. Kress talked about the 2025-26 school calendar rough draft. This year was a little challenging. The calendar committee does a great job putting these proposals together and compromising to make it work for the staff and students. The start date for this year will be on a Monday to enable Christmas break to last a full 2 weeks. We will also have school for 3 days after Memorial Day. There will not be as many snow days built into this calendar. A snow make-up day has been scheduled just in case we have inclement weather. Mr. Kress asked the board members to look this proposal over and contact him with any questions. We plan to adopt this calendar next January.

Elementary Sources of Strength (Information) – Mr. Kress reported about the experience of the Sources of Strength parent meeting. Twenty-five people viewed the meeting online, and about twenty were in attendance. There were some concerns expressed. Parents feel that talking about emotions and regulating

emotions is a family job. They don't want the district to take over that role. There was concern about there being an underlying agenda in the curriculum. Overall, we did receive support in the meeting and in follow-up emails. Mrs. Hepworth said that the board always tries to take parents' rights seriously. Our intent has never been to usurp parents. It is hard for the board to see the mental health needs of our district and not take some type of action. They want to build strength. Watching Sources of Strength operate in the high school, and seeing how it has affected our student body has been wonderful. The Elementary curriculum is not the same and should not be the same. Mrs. Marlow talked about how excited they were in finding the Sources of Strength curriculum. She is happy to put a positive curriculum back into the elementary schools. She would like to evaluate the program next year and see how it was implemented and how it is going. Mr. Chapman thanked the curriculum committee for working so hard to find something that would help our young people. If parents don't want their students to participate, they always have the option to opt out of the lessons. An alternative academic activity will be offered in those cases. Mr. Kress asked for input on how to best inform parents of their opt out option. He was advised to send information home and to email parents as well. We want to be very transparent. The administrator will take charge of informing parents of the schedule of the lessons being taught.

Emergency Closures (Action) – Mr. Kress went over the closures we have had in the last month. One piece of positive feedback he received is that parents appreciate being informed early if we are going to have a closure. Mr. Chapman moved that the board of trustees approve the emergency closure at Groveland Elementary due to a power outage on December 13, 2023, the Districtwide 2-hour early release due to weather on January 9, 2024, the Districtwide emergency closure due to weather on January 10, 2024, and the Districtwide emergency closure due to weather on January 16, 2024. Mr. Mercado seconded the motion. All ayes. The motion passed.

Request for Permission to Bid Transportation Contract (Action) – Mrs. Hepworth turned the time over to Mrs. Nichols. Our current contracts expire at the end of this year. We will bid for a 5-year contract with a 5-year optional extension. Mrs. Marlow moved that the board of trustees approve the request for permission to bid transportation contracts as presented by Mrs. Nichols. Mr. Chapman seconded the motion. All ayes. The motion passed.

2024-25 School Calendar (Action) – Mr. Kress presented the calendar to the board. They have had a month to review this calendar. We are going to move forward with a distance learning day on November 5, 2024, due to the general election. He asked for it to be approved by the board. The board always has the right to amend the calendar in the future. Mr. Mercado moved that the board of trustees approve the 2024-25 School Calendar as presented by Mr. Kress. Mr. Callahan seconded the motion. All ayes. The motion passed.

Quarterly Policy Updates (Action) – Mr. Wilson presented the following policies for the second reading for the fourth quarter: 224: Membership in State and National Associations, 226: Compensation for Expenses, 276: Access to Public Records, 443: Certificated Employee Evaluations, 445: Probation of Certificated Employees- DELETE, 465: Employing Retired Personnel (formerly Employing Retired Teachers), 520: Enrollment and Transfer (formerly Proof of Age and Identification), 522: School Attendance and Habitual Truancy, 523: Enrollment and Attendance Records, 558: Accommodating Students with Seizure Disorders or Epilepsy- NEW, 565: Immunization Requirements, 601: Guidance and Counseling- NEW, 624: Participation in Statewide Assessments, 639P: Parental Rights in Education- Procedures- NEW, 639F1: Parental Rights in Education- Notification Reporting Form- NEW, 658: Social Studies, 680: Transfer of Student Records, 680.5: Student Surveys and Medical Exams, 686: Permanent Student Records- DELETE, 870: Board of Trustee Records- DELETE, 871: Storage and Retrieval of Business Records- DELETE. There were no concerns or questions. Mr. Chapman moved that the board of trustees approve the quarterly board policy updates as presented by Mr. Wilson. Mr. Mercado seconded the motion. All ayes. The motion passed.

Re-Organization of the Board of Trustees

Mrs. Marlow nominated Bonnie Hepworth to serve as board chairwoman for the 2024 calendar year. There were no other nominations.

Mrs. Marlow nominated Carlos Mercado to serve as board vice chairman for the 2024 calendar year. There were no other nominations.

Mrs. Marlow nominated Cleon Chapman to serve as board treasurer for the 2024 calendar year. There were no other nominations.

Mrs. Marlow moved to accept the reorganization of the leadership of the board of trustees. Mr. Chapman seconded. All ayes. The motion passed.

Mrs. Marlow moved that the board of trustees appoint Mrs. Jennifer Hatch to serve as the clerk of the board and Mrs. Ronna Park to serve as the assistant clerk of the board. Mr. Callahan seconded the motion. All ayes. The motion passed.

Mr. Chapman moved that the board of trustees appoint Mrs. Jennifer Hatch to serve as the custodian of public records and Mrs. Ronna Park to serve as the assistant custodian of public records. Mr. Callahan seconded the motion. All ayes. The motion passed.

Mr. Kress thinks that Thursdays worked better to hold board meetings as opposed to Wednesdays. It is hard to have the packets ready to distribute on Monday. Some of the dates were discussed. The time was also discussed. Keeping meetings at 6:30 p.m. may make it easier for parents to attend. Mrs. Marlow moved that the regular board meetings for the 2024 calendar year and the annual board meeting in January 2025 be held at the District Office and the April board meeting be held at Fort Hall Elementary School at 6:30 p.m. and the regular board meetings be held on the dates as presented in written format. Mr. Chapman seconded the motion. All ayes. The motion passed.

Mr. Mercado moved that public notices for board meetings and elections be posted at the District Administration Office, the Blackfoot School District Website and Facebook Page. The agendas will be emailed to the Shoshone-Bannock Tribes Business Office and Bingham News Chronicle. Mr. Chapman seconded the motion. All ayes. The motion passed.

Board members signed the Code of Ethics for the 2024 calendar year.

Motion to Executive Session (Action) – Mr. Mercado moved that the board of trustees recess into executive session in the manner and for the purposes authorized by Section 74-206, Idaho Code (1) (a) to consider hiring a public officer, employee, staff member or individual agent, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Mrs. Marlow seconded the motion.

Mrs. Hepworth noted that this is proper business for consideration in executive session as per Idaho Code 74-206. All board members in attendance voted in the affirmative in a roll call vote. Mrs. Hepworth – aye. Mr. Mercado – aye. Mr. Chapman – aye. Mrs. Marlow – aye. Mr. Callahan – aye. The motion passed.

Executive Session

January 24, 2024
7:42 p.m.

Mr. Kress presented the personnel recommendations.

The board reconvened into open session at 8:37 p.m.

Consent Agenda (Action) – Mrs. Hepworth asked if there were any questions regarding items on the consent agenda. There were no questions. Mr. Mercado moved that the board of trustees approve the prior board minutes, personnel recommendations with additions as discussed as they appear below in these minutes, payment of December bills, and the student trip. Mr. Chapman seconded the motion. All agreed. The motion passed.

<u>New Hires</u>	<u>Position</u>	<u>Location</u>
Manuelita Chavez	ASP Educational Assistant	DW
Kendra Kolsky	ASL Interpreter	RC

<u>Transfers</u>	<u>From</u>	<u>To</u>
Hadlie Henderson	Softball JV Head Coach- BHS	Softball Varsity Assistant- BHS
Anicia Luna	Softball JV Assistant Coach- BHS	Softball JV Head Coach- BHS

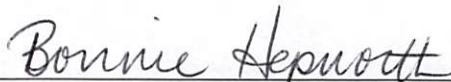
<u>Extracurricular</u>	<u>Position</u>	<u>Location</u>
Madalyne Horak	Track Girls Head Coach	MVMS
Sara Rindlisbacher	Softball JV Assistant Coach	BHS

<u>Resignations/Retirements</u>	<u>Position</u>	<u>Location</u>
Jerrod Ackley	Social Studies Teacher	BHS
Tegan Capson	ASP Educational Assistant	STA
Danielle Keller	Extended Resource Paraprofessional	STA
Cortney Leneham	Paraprofessional	RC
Carly Luker	History/English Teacher	BHS
Tadrashell Murray	Indian Education Family Liaison	DW
Brayden Pieper	Baseball JV Coach	BHS
Katie Jo Roberts	Speech Language Pathologist	DW

<u>Separation Agreement</u>	<u>Position</u>	<u>Location</u>
Brandee Hewatt	Principal	GRO

Future Agenda Items (Information) – The board would like a report on Day on the Hill.

Adjournment (action) – Mr. Mercado moved that the January meeting of the board of trustees be adjourned. Mrs. Marlow seconded the motion. All ayes. The motion passed. The meeting adjourned at 8:39 p.m.



Bonnie Hepworth, Chairwoman



Jennifer Hatch, Clerk

**BLACKFOOT SCHOOL DISTRICT NO. 55
FINANCIAL REPORT
For the Month Ending:
November 30, 2023**

ZIONS BANK

M & O - CMIA Account	\$	1,542,144.22
Outstanding Checks	\$	(287,516.02)

ZIONS BANK M&O TOTAL		\$ <u>1,254,628.20</u>
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DL EVANS BANK (School Lunch)		\$ 481,943.73
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ZIONS BANK

Blackfoot Performing Arts	\$	5,316.74
Outstanding Checks	\$	(5,250.00)

ZIONS BANK - Performing Arts Total		\$ <u>66.74</u>
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INVESTMENTS - GENERAL OPERATIONS

State Investment Pool		\$ <u>13,089,606.56</u>
Zions Investment Account	\$	<u>37,676.36</u>
D.L. Evans-Bond	\$	<u>80,843.37</u>

PETTY CASH

District Balance 11/30/2023		\$ <u>3,500.00</u>
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TOTAL RECONCILED DISTRICT BANK FUNDS -NOVEMBER 30, 2023		\$ <u><u>14,948,264.96</u></u>
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TOTAL RECONCILED DISTRICT BANK FUNDS - NOVEMBER 30, 2022		\$ <u><u>9,574,426.58</u></u>
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**BLACKFOOT SCHOOL DISTRICT NO. 55
CASH FLOW STATEMENT
ALL DISTRICT FUNDS
For the Month Ending:
NOVEMBER 30 ,2023**

NOVEMBER 1, 2023 Balance Forward:

\$ 10,510,288.42

REVENUE:

Base State Support	\$	6,335,403.00
Impact Aid	\$	878,908.00
Other State Support	\$	623,685.25
Federal-Food Service	\$	104,790.26
Federal-Perkins III Professional/Tech	\$	62,797.84
Earnings on Investments	\$	52,071.71
Federal-Title I	\$	38,065.50
Medicaid	\$	29,203.42
Local Food Service	\$	27,338.68
Local Property Tax	\$	9,396.74
Homeless Grant	\$	8,410.54
Gear Up Grant	\$	7,084.09
ESSER II Funds	\$	6,217.00
Local Revenue (Rent, Donations, Tuition, Etc.)	\$	5,150.00
BPAC	\$	1,669.51
TOTAL REVENUE:	\$	<u>8,190,191.54</u>

EXPENDITURES:

November 2023 Payroll	\$	2,766,708.12
Transportation	\$	258,245.20
Bldg. Repair, Maint., Supplies, Equip.	\$	184,244.89
Textbooks/Computer/Equipment/Technology	\$	135,796.58
Food Services	\$	120,987.72
Custodial Contract	\$	95,648.86
Utilities/Telephone	\$	83,781.00
Contract Service/Membership	\$	63,707.84
Employee/Public Relations, Travel, In-service	\$	35,904.85
Blackfoot Performing Arts Center	\$	7,189.94
TOTAL EXPENDITURES:	\$	<u>3,752,215.00</u>

NET INCREASE IN CASH POSITION:

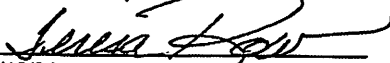
\$ 4,437,976.54

ENDING BALANCE:

\$ 14,948,264.96

General Fund

FY23 Revenue To Date 11/30/2023	\$ 25,635,949.97	71.3%
FY23 Expenditures To Date 11/30/2023	\$ 11,531,319.30	30.2%
FY22 Actual Revenue thru 11/30/2022	\$ 21,925,817.94	66.7%
FY22 Actual Expenditures thru 11/30/2022	\$ 10,796,034.00	31.8%


12/18/2023

BLACKFOOT TECHNICAL EDUCATIONAL CENTER
Financial Report
11/30/2023

DL EVAN BANK

BTEC Construction	\$	1,384,665.69	
Outstanding Checks	\$	(1,045,508.22)	
			<u>\$ 339,157.47</u>
DL EVANS BANK TOTAL			

INVESTMENT

BTEC State Pool			<u>\$ 6,650,579.26</u>
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BTECH CASH HOLDING			<u>\$ 6,989,736.73</u>
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EXPENDITURES

Headwaters Construction	\$	904,910.06	
Teton West of Idaho	\$	129,991.60	
GPC Architects	\$	57,188.51	
Connecting Engineering	\$	700.00	

TOTAL EXPENDITURES			<u>\$ 1,092,790.17</u>
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**BLACKFOOT SCHOOL DISTRICT NO. 55
FINANCIAL REPORT
For the Month Ending:
December 31, 2023**

ZIONS BANK

M & O - CMIA Account	\$	1,435,062.64
Outstanding Checks	\$	(246,198.19)

ZIONS BANK M&O TOTAL	\$	<u>1,188,864.45</u>
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DL EVANS BANK (School Lunch)	\$	505,146.10
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ZIONS BANK

Blackfoot Performing Arts	\$	426.54
Outstanding Checks	\$	-

ZIONS BANK - Performing Arts Total	\$	<u>426.54</u>
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INVESTMENTS - GENERAL OPERATIONS

State Investment Pool	\$	<u>10,638,801.73</u>
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Zions Investment Account	\$	<u>37,682.43</u>
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D.L. Evans-Bond	\$	<u>80,878.70</u>
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PETTY CASH

District Balance 12/31/2023	\$	<u>3,500.00</u>
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TOTAL RECONCILED DISTRICT BANK FUNDS -DECEMBER 31, 2023	\$	<u><u>12,455,299.95</u></u>
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TOTAL RECONCILED DISTRICT BANK FUNDS - DECEMBER 31, 2022	\$	<u><u>8,010,721.30</u></u>
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BLACKFOOT SCHOOL DISTRICT NO. 55
 CASH FLOW STATEMENT
 ALL DISTRICT FUNDS
 For the Month Ending:
 DECEMBER 31 ,2023

DECEMBER 1, 2023 Balance Forward: \$ 14,948,264.96

REVENUE:

Other State Support	\$ 512,182.00
Federal-Title I	\$ 98,927.92
Federal-Food Service	\$ 79,464.89
Title III EL	\$ 66,989.12
Earnings on Investments	\$ 56,207.24
Local Revenue (Rent, Donations, Tuition, Etc.)	\$ 50,468.68
Local Food Service	\$ 29,673.15
Medicaid	\$ 27,922.24
Federal-Title II-A Improving Teacher Quality	\$ 21,413.95
Johnson O'Malley	\$ 18,724.00
Local Property Tax	\$ 8,737.40
Vocational Rehabilitation	\$ 7,143.57

TOTAL REVENUE: \$ 977,854.16

EXPENDITURES:

December 2023 Payroll	\$ 2,669,627.75
Transportation	\$ 241,918.36
Textbooks/Computer/Equipment/Technology	\$ 124,884.20
Custodial Contract	\$ 95,648.86
Food Services	\$ 84,805.53
Bldg. Repair, Maint., Supplies, Equip.	\$ 82,544.63
Utilities/Telephone	\$ 80,705.74
Contract Service/Membership	\$ 80,022.87
Employee/Public Relations, Travel, In-service	\$ 10,021.03
Blackfoot Performing Arts Center	\$ 640.20

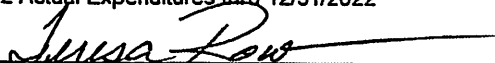
TOTAL EXPENDITURES: \$ 3,470,819.17

NET DECREASE IN CASH POSITION: \$ (2,492,965.01)

ENDING BALANCE: \$ 12,455,299.95

General Fund

FY23 Revenue To Date 12/31/2023	\$ 26,351,443.58	73.2%
FY23 Expenditures To Date 12/31/2023	\$ 14,456,704.76	37.8%
FY22 Actual Revenue thru 12/31/2022	\$ 22,422,678.50	68.2%
FY22 Actual Expenditures thru 12/31/2022	\$ 13,525,902.49	39.9%


 1/18/2023

BLACKFOOT TECHNICAL EDUCATIONAL CENTER
Financial Report
12/31/2023

DL EVAN BANK

BTEC Construction	\$	486,499.03	
Outstanding Checks	\$	(9,906.56)	
			<u>\$ 476,592.47</u>
DL EVANS BANK TOTAL			

INVESTMENT

BTEC State Pool			<u>\$ 5,751,543.94</u>
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BTECH CASH HOLDING			<u>\$ 6,228,136.41</u>
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EXPENDITURES

Headwaters Construction	\$	794,919.66	
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TOTAL EXPENDITURES			<u>\$ 794,919.66</u>
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