

Minutes

Chairwoman Bonnie Hepworth called the meeting to order at 6:00 p.m. Mrs. Hepworth welcomed the audience and led them in reciting the Pledge of Allegiance. Mrs. JaNae Smith administered the Oath of Office to newly elected board member Cleon Chapman and re-elected board members Mary Jo Marlow and Kevin Callahan. Board members in attendance were Chairwoman Bonnie Hepworth, Vice-Chairperson Kevin Callahan, Treasurer Cleon Chapman and Trustee Mary Jo Marlow. Also in attendance were Superintendent Brian Kress, Assistant Superintendent Ryan Wilson, Board Clerk JaNae Smith, Teresa Rowe, Lynette Carter, Matt Noble, Becky Walker, Dixie Chapman, Vicki Chase, Trina Heiner, Michael Wood, Dominic Vonderleith, Korina Wood, Ronna Park, Amber Serr, Anne Bird, Kent Taylor, Jeromy Pharis, Tracy Folsom, and 11 virtual participants.

Public Forum – No one came forward during the Public Forum.

Reorganization of the Board of Trustees – Mrs. Hepworth explained the procedures, and nominations were opened.

Nominations (Action) – Mrs. Mary Jo Marlow nominated Mrs. Bonnie Hepworth to serve as board chair for the 2022 calendar year. Mr. Cleon Chapman nominated Mr. Kevin Callahan to serve as board vice chair for the 2022 calendar year. Mrs. Mary Jo Marlow nominated Mr. Cleon Chapman to serve as board treasurer for the 2022 calendar year. Since there were no other nominations, these board members will serve as officers for the 2022 calendar year.

Appointment of Board Clerk and Assistant Board Clerk (Action) – Mrs. Mary Jo Marlow moved that the board of trustees appoint Mrs. JaNae Smith to serve as the clerk of the board and Mrs. Jennifer Hatch and Mrs. Ronna Park to serve as the assistant clerks of the board. Mr. Cleon Chapman seconded the motion. All ayes. The motion passed.

Appointment of Custodian and Assistant Custodian of Public Records (Action) – Mrs. Mary Jo Marlow moved that the board of trustees appoint Mrs. JaNae Smith to serve as the custodian of public records and Mrs. Jennifer Hatch and Mrs. Ronna Park to serve as the assistant custodians of public records. Mr. Cleon Chapman seconded the motion. The motion passed.

Schedule Date and Time of Regular Board Meetings (Action) – Mrs. Mary Jo Marlow moved that the regular board meetings for the 2022 calendar year and the annual board meeting January 2023 be held on the 4th Thursday except March will be on the 31st. November, and December will be held on the third Thursday at the District Office at 6:30 p.m. Mr. Cleon Chapman seconded the motion. The motion passed. Mrs. Hepworth noted that the schedule of meetings will be posted on the district website.

Public Notice – Posting Locations (Action) – Mr. Cleon Chapman moved that public notices for board meetings and elections be posted at the District Administration Office and on the Blackfoot School District Website and agendas be emailed to the Shoshone-Bannock Tribes Business Office and Bingham News Chronicle. Mr. Kevin Callahan seconded the motion. The motion passed.

Board Code of Ethics (Information) – Members of the board signed and submitted their Code of Ethics to the board clerk.

Superintendent Update (Information) – Mr. Kress expressed appreciation to the amazing staff throughout the district. We have the best staff in the state of Idaho. He expressed appreciation to the community members who have answered the call to substitute teach. We have 19 new subs. He had the opportunity to sub at BHS and is grateful to spend time in the classroom with the students. We have amazing students in our district. Teachers are stepping up and helping each other. The 4-day school week has helped during the pandemic. Each day we are educating 3500-3600 students.

December Financial Report (Information) – Ms. Rowe presented the December Financial Report. (See attachment A)

2022-23 School Calendar (Information) – Mr. Kress explained that the calendar committee has met and discussed options for the 2022-23 school calendar. They have asked him to distribute a survey to community, staff and students. One option is to start a week later in August and end school in June. The other option is start a week earlier in August and end school by Memorial Day. Mrs. Marlow is a member of the calendar committee. She said the last survey was done in 2012 and supports sending out a new survey.

Day on the Hill (Information) – Mr. Kress reported that the ISBA Day on the Hill will be February 21-22 in Boise. Board members were invited to attend and will let Mrs. Smith know if they plan to attend.

MVMS Supplemental Career Exploration Curriculum (Information) – Ms. Anne Bird explained that she will be teaching Career Exploration as an elective class next trimester. She requested approval to use the book “The 7 Habits of Highly Effective Teens” by Sean Covey as supplemental material in her class. Mr. Kress highly recommends the approval of this supplemental material. Mrs. Bird explained that the students need information like this to have successful careers and goals. Mrs. Hepworth noted that it goes hand in hand with Sources of Strength. It is an informational item only this month and will be an action item next month.

Emergency Closures (Action) – Mr. Kress explained that there was a power outage on December 14th at Fort Hall Elementary School which resulted in a half day school closure. At the request of the Shoshone Bannock Tribal Council, Fort Hall Elementary School was closed today due to widespread community illness. There were districtwide school closures on January 4th due to inclement weather. Mrs. Mary Jo Marlow moved that the board of trustees approve the emergency closure at Fort Hall Elementary School on December 14th due to a power outage and on January 20th at the request of Shoshone Bannock Tribe due to community illness and districtwide school closures on January 4th due to inclement weather. Mr. Cleon Chapman seconded the motion. All ayes. The motion carried.

Board Policy 595: Fund Raising and Form (Action) – Mr. Kress presented Board Policy 595: Fundraising with the accompanying form for elementary fund raisers. Elementary fundraisers will be presented to the board in September and February for approval. Mr. Cleon Chapman moved that the board of trustees approve Board Policy 595: Fund Raising and the accompanying fund raising form as presented by Mr. Kress. Mr. Kevin Callahan seconded the motion. All ayes. The motion carried.

Presidents’ Day 2022 (Action) – Mr. Kress stated that the current school year is short one paid holiday, since this year’s calendar has Presidents’ Day as a school day. According to policy (negotiated

agreement) teachers should be paid for 6 holidays. When he subbed at BHS, he witnessed the staff giving it their all. He recommended that Presidents' Day be a non-instructional day for students and a non-contract day for staff. Mr. Kevin Callahan moved that the board of trustees approve Presidents' Day 2022 as a non-instructional day for students and non-contract day for staff. Mr. Cleon Chapman seconded the motion. All ayes. The motion carried.

Technology Refresh (Action) – Mr. Wilson explained that the district has two years left on the 5 year lease. Apple has developed a new M-1 processor that will be in new devices. The trade in value for our existing devices is high right now, but as the new M-1 devices hit the market, our trade in value will go down. He explained the refresh and savings to the district. Mr. Kress said that the district has committed to one-to-one devices for students in 3rd grade to 12th grade, and this has been successful for our students. Mr. Kevin Callahan moved that the board of trustees approve the Technology Refresh as presented by Mr. Wilson. Mr. Cleon Chapman seconded the motion. All ayes. The motion carried.

Board Policy 246: Trustee Vacancy (Action) – Mrs. Hepworth stated that Board Policy 246 is vague and is based on the state statute. She has looked at the policy and decided she doesn't want to bind a future board. Mr. Kress said last time there was a board vacancy, the board asked the candidates questions, and he wasn't comfortable with that format. Candidates could write more in their letters of interest. Mrs. Marlow said when vacancies were filled in past years, there were no questions asked. The candidates gave a short presentation about their qualifications and why would they like to be on the board. Mr. Kress suggested that candidates could take 3-5 minutes to explain why they would like to be on the board. Mrs. Hepworth said being on the school board is not political, and she would like to refine the process. Mr. Callahan shared how he felt about the process when he was appointed. He would like for potential candidates to give their background and qualifications and tell why they want to be on the board. Mr. Chapman said the procedure needs to be done in a transparent way. Candidates could come before the board and explain why they want to be a board member. Candidates could present in alphabetical order by surname. Follow-up questions would need to be the same for all candidates. Mrs. Hepworth said she was confident on how to proceed next month to fill the trustee vacancy. No action was taken to change the policy.

Motion to Executive Session (Action) – Mrs. Mary Jo Marlow moved that the board of trustees recess into executive session in the manner and for the purposes authorized by Section 74-206, Idaho Code, (a) to consider hiring a public officer, employee, staff member or individual agent, and (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Mrs. Hepworth noted that this is proper business for consideration in executive session as per Idaho Code 74-206. Mr. Cleon Chapman seconded the motion. All board members in attendance voted in the affirmative in a roll call vote. Mrs. Hepworth – aye. Mr. Callahan – aye. Mr. Chapman – aye. Mrs. Marlow – aye. The motion passed.

Executive Session

January 20, 2022
7:17 p.m.

Mr. Kress gave an update on the complaints against employee 2021B and presented the personnel recommendations.

The board reconvened into open session at 7:45 p.m.

Consent Agenda (Action) – Mrs. Hepworth explained to Mr. Chapman, as the new treasurer, how he needs to look over the bills and the printout each month. There were no questions regarding the items on the consent agenda. Mrs. Mary Jo Marlow moved that the board of trustees approve the prior board minutes, personnel recommendations as they appear below in these minutes, and payment of December bills. Mr. Cleon Chapman seconded the motion. All ayes. The motion carried.

PERSONNEL RECOMMENDATIONS

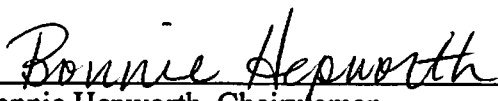
<u>New Hires</u>	<u>Position</u>	<u>Location</u>
Jessica Chavez Garcia	P/T EL Paraprofessional	Migrant Outreach Center/MVMS
Danielle Keller	F/T Special Ed Paraprofessional	MVMS
Amanda Morris	P/T Food Service Assistant	IHS
Angela Troy	P/T Food Service Assistant	BHSG

<u>In-District Hires</u>	<u>Previous Position</u>	<u>New Position</u>
Michelle Gomez	P/T Lunch Duty Paraeducator – GRO	F/T Special Ed Paraeducator – GRO
Yolanda Vialapondo	P/T Special Ed Paraeducator – GRO	F/T Special Ed Paraeducator – GRO


<u>Resignations/Retirements</u>	<u>Position</u>	<u>Location</u>
Sara Barbre	Educational Assistant	21 st After School Program
Miraya Robinson	Softball Assistant Coach	BHS
Misti Taufui	Volleyball 8 th Grade Head Coach	MVMS
LeAnn Verlanic	P/T Food Service Assistant	STO

Future Agenda Items (information) – Mr. Kress will send out the calendar surveys. The board member appointment will take place next month at the regular February board meeting.

Adjournment (action) – Mrs. Mary Marlow moved that the January meeting of the board of trustees be adjourned. Mr. Cleon Chapman seconded the motion. All ayes. The motion passed. The meeting adjourned at 7:50 p.m.



 Bonnie Hepworth, Chairwoman



 JaNae Smith, Clerk

BLACKFOOT SCHOOL DISTRICT NO. 55
CASH FLOW STATEMENT
ALL DISTRICT FUNDS
For the Month Ending:
December 31, 2021

December 1, 2021 Balance Forward:

\$ 8,197,645.97

REVENUE:

ESSER I Funds	\$ 1,291,173.25
Federal-Food Service	\$ 173,055.22
Other State Support	\$ 156,349.82
Local Property Tax	\$ 96,351.30
Federal-Title IV-A 21st Century	\$ 34,609.23
Local Revenue (Rent, Donations, Tuition, Etc.)	\$ 12,369.60
Medicaid	\$ 11,316.58
State-Driver's Education	\$ 5,983.98
Local Food Service	\$ 3,532.20
Earnings on Investments	\$ 464.21
Federal-Title I-C Migrant	\$ 104.00
Local-Blackfoot Performing Arts Center	\$ (248.56)

TOTAL REVENUE:	\$ 1,785,060.83
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EXPENDITURES:

Dec 2021 Payroll	\$ 2,599,447.36
Transportation	\$ 241,152.80
Bldg. Repair, Maint., Supplies, Equip.	\$ 178,577.80
Custodial Contract	\$ 101,764.20
Textbooks/Computer/Equipment/Technology	\$ 101,080.05
Food Services	\$ 77,708.81
Utilities/Telephone	\$ 65,858.81
Contract Service/Membership	\$ 44,570.17
Employee/Public Relations, Travel, In-service	\$ 12,284.95
Blackfoot Performing Arts Center	\$ 896.21

TOTAL EXPENDITURES:	\$ 3,423,341.16
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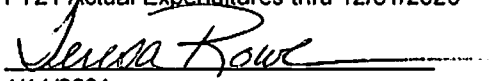
NET DECREASE IN CASH POSITION:	\$ (1,638,280.33)
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ENDING BALANCE:

\$ 6,559,365.64

General Fund

FY22 Revenue To Date	\$ 19,864,716.12	69.8%
FY22 Expenditures To Date	\$ 12,174,473.01	40.9%
FY21 Actual Revenue thru 12/31/2020	\$ 17,165,950.52	60.6%
FY21 Actual Expenditures thru 12/31/2020	\$ 10,765,379.38	44.0%


 1/11/2021