

Minutes

Chairwoman Bonnie Hepworth called the meeting to order at 6:30 p.m. Mrs. Hepworth welcomed the audience and led them in reciting the Pledge of Allegiance.

Board members in attendance were Chairwoman Bonnie Hepworth, Treasurer Cleon Chapman, and Trustee Carlos Mercado. Also in attendance were Superintendent Brian Kress, Assistant Superintendent Ryan Wilson, Board Clerk JaNae Smith, Teresa Rowe, Jennifer Hatch, Ashley Bartauskay, Kerry Park, Ronna Park, Vicki Chase, Joy Mickelsen, Rishay Ackley, Sandy Eldredge, Logan Ramsey, Chris Cannon and 4 virtual participants.

Approval of the Agenda – Mr. Kress explained that a trip request was turned in after the agenda was posted, but it would have met the deadline if the meeting would have been on the regular board night. He requested that the board amend the agenda to include Item F, 4. Student Trips. Mr. Cleon Chapman moved that the board of trustees approve adding Item F, 4. Student Trips. The good faith reason is that the paperwork was turned in after the agenda posted. Mr. Carlos Mercado seconded the motion. All ayes. The motion passed.

Public Forum – No one came forward during the Public Forum.

Superintendent Update (Information) – Mr. Kress stated that teachers had activities to commemorate Martin Luther King Jr. Day yesterday. He has also been receiving feedback from students who are hoping for possible snow days.

Bond Update (Information) – Mr. Kress said that the ball complex is almost complete, just waiting on one last power hookup. The district received a big donation from ICCU which funded the field house. BHS teams are using the field house. At the new elementary school site, we should start seeing cement slabs being poured with vertical movement to follow soon. The BTEC has been delayed due to the federal grant. Construction on the BTEC at I. T. Stoddard can't begin until the new school is finished which hopefully will be completed for the 2024-25 school year. The track and football renovation is still in the future.

4-Day School Week Review (Information) – This is the third year that the district has had a 4-Day School week. The board asked for a review and an evaluation of the 4-Day School week. Mr. Kress sent out surveys, both by hard copies and electronic copies. He received over 2500 responses and inputted all surveys in the results. Overall 94% of the people said to keep the 4-Day School week. All schools had at least 91% approval. Prior to going to the 4-Day School week, Mr. Kress openly expressed that he was not a fan. However, to be competitive it was necessary. The 4-Day School week has helped the district recruit and retain highly qualified teachers. He shared the following numbers of teachers on an alternative authorization: 2017-18 – 12 teachers, 2018-19 – 14 teachers, 2019-20 – 14 teachers, 2020-21 – 4 teachers, 2021-22 – 7 teachers, and 2022-23 – 2 teachers. He showed the student achievement data from EVAAS. The 4-Day School week has not been a detriment or hindrance to our students. Overall student performance has not dropped. The calendar committee proposal supports continuing the 4-Day School week. Mr. Chapman asked about students who may be doing apprenticeships on Fridays. Mr. Kress is not aware of how many students may be doing apprenticeships. Mr. Mercado asked about other school

districts doing the 4-Day School week. All Bingham county schools are maintaining some form of the 4-Day School week. Mr. Kress will continue to look for ways to shorten the instructional day for elementary schools. Friday school is not used as much now as it was. Families are using Fridays, and there isn't as much demand to have Friday school. If there is a need, then it is occurring.

Day on the Hill (Information) – Mr. Kress stated that there is an open invitation to the board members to attend Day on the Hill in Boise. The event is sponsored by ISBA and gives them an opportunity to meet with legislators. He will attend if the board members will be attending. He requested that they let Ms. Smith know within the next 10 days if they would like to attend.

December Financial Report (Information) – The December financial report was given by Ms. Teresa Rowe. (See Attachment A)

Elementary Sources of Strength (Information) – Ms. Eldredge, who is the Sources of Strength coordinator at BHS, presented information regarding a grant from Blue Cross of Idaho which includes lessons from kindergarten to sixth grade. Mrs. Rishay Ackley, an elementary counselor, shared more information on the elementary lessons. She did a couple of activities with the board to help them understand what the program might look like with a group of elementary students. The program has been successful at BHS. Mr. Kress said it's a great opportunity for the district. Some elementary schools are currently utilizing the curriculum. It's rooted well in the secondary schools. With this grant, the district would be able to expand the program to all the elementary students. Board members asked Ms. Eldredge and Mrs. Ackley clarifying questions and thanked them for all that they are doing.

ICCU Field House Rental (Information) – Mr. Wilson explained that the ICCU Field House is finished. ICCU donated the money, but the facility has been turned over to the district. The district would like to have the option to rent the facility and include the field house rental prices in the building rental policy. Mr. Wilson proposed renting the facility for \$75/hour which is comparable to rentals in the surrounding area. Our high school teams have started using the field house. The scheduling of the building will go through staff at BHS with BHS teams having priority. The facility contains security cameras. This will be an action item next month.

Supplemental Levy Information/Resolution (Action) – Mr. Kress stated it's that time again to ask for a supplemental levy. The board must vote and approve a resolution to have a supplemental levy. Mr. Kress introduced Mr. Chris Cannon to present the information to the board. Mr. Cannon began by stating that our community has been very supportive of the schools and education services in the Blackfoot School District. He thanked the board members for the time they put in to serve on the board. Resources in education are always spread thin. The district spends about \$100,000 per day on payroll. There is always room for more. There is always a need. The supplemental levy provides our community an opportunity to give to and support the district. It's an investment in our community. The amount is unchanged at \$2 million per year. This time there are line items on where the money will be spent: \$300,000 for school resource officers, \$300,000 for technology supplies, \$300,000 for classroom instructional supplies, \$300,000 for transportation, \$350,000 for teachers' salaries, and \$450,000 for classified staff salaries. It is not just a suggestion, it is where the money will be allocated and spent. The election will be March 14th. This is the same amount that will be expiring. The levy amount is not keeping up with inflation. With inflation there is a greater demand on the pockets of the constituents, so the finance committee wants to keep the levy amount the same. Mrs. Hepworth likes how the line items are laid out. If the supplemental levy did not pass there would be less money to spend in each of those areas. Mr. Kress explained that per

\$100,000 of taxable assessed property value the total would be \$122.80. Mrs. Hepworth expressed appreciation for Mr. Cannon and the finance committee.

The resolution and official ballot is as follows:

WHEREAS, in accordance with Section 33-802(3), Idaho Code, as amended, the Board of Trustees of School District No. 55, Bingham County, State of Idaho (the “District”) has determined there is a need for a supplemental levy in the amount of \$2,000,000 per year for two (2) years, for the purpose of paying all lawful expenses of maintaining and operating the District, as further described in the form of ballot question set forth in SECTION 3 herein, for the fiscal years beginning July 1, 2023, and ending June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the District as follows:

SECTION 1. That a supplemental levy election be and the same is hereby called to be held in the District on Tuesday, March 14, 2023, for the purpose of submitting to the qualified electors of the District the question set out in the form of the ballot appearing in Section 3 hereof.

SECTION 2. That the Election Clerk of Bingham County, Idaho (the “Bingham County Clerk”) shall administer and coordinate the election pursuant to and in accordance with Title 34, Idaho Code.

SECTION 3. That the form of the official ballot will be substantially as follows:

OFFICIAL BALLOT

SUPPLEMENTAL LEVY ELECTION

**SCHOOL DISTRICT NO. 55,
BINGHAM COUNTY, STATE OF IDAHO**

March 14, 2023

The Board of Trustees of School District No. 55, Bingham County, State of Idaho, is seeking authorization to levy a Supplemental Levy for the following purposes and approximate amount of levy funds to be allocated to each use:

Purpose	Approximate Amount Allocated	Approximate Annual Amount per \$100,000 of Taxable Assessed Value
School building security – school resource officers	\$300,000	\$18.42
Technology supplies – student iPads, staff technology	\$300,000	\$18.42
Classroom instructional supplies	\$300,000	\$18.42

Transportation – regular and special education bus routes	\$300,000	\$18.42
Salaries for teachers, school counselors, psychologists, and audiologists	\$350,000	\$21.49
Salaries for classified staff (secretaries, para-educators, maintenance staff, technology staff, etc.)	\$450,000	\$27.63
Total Amount	\$2,000,000	\$122.80

QUESTION: Shall the Board of Trustees of School District No. 55, Bingham County, State of Idaho, be authorized and empowered to levy a Supplemental Levy in the amount of Two Million Dollars (\$2,000,000) per year for two (2) years, commencing with the fiscal year beginning July 1, 2023 and ending June 30, 2025, for the purposes stated above; all as provided in the Resolution adopted by the Board of Trustees on January 17, 2023?

The estimated average annual cost to the taxpayer on the proposed levy is a tax of \$122.80 per \$100,000 of taxable assessed value, per year, based on current conditions. [The proposed levy replaces an existing levy that expires on June 30, 2023 and that currently costs \$122.80 per \$100,000 of taxable assessed value. If the proposed levy is approved, the tax per \$100,000 of taxable assessed value is not expected to change.]

IN FAVOR OF AUTHORIZING A SUPPLEMENTAL LEVY IN THE AMOUNT OF \$2,000,000 PER YEAR FOR TWO (2) YEARS	_____
AGAINST AUTHORIZING A SUPPLEMENTAL LEVY IN THE AMOUNT OF \$2,000,000 PER YEAR FOR TWO (2) YEARS	_____

(End Form of Official Ballot for Supplemental Levy Election)

SECTION 4. That the form of notice of the election shall be substantially as follows:

NOTICE OF SUPPLEMENTAL LEVY ELECTION

SCHOOL DISTRICT NO. 55,
BINGHAM COUNTY, STATE OF IDAHO

Notice is hereby given that pursuant to the laws of the State of Idaho and the Resolution of the Board of Trustees of School District No. 55, Bingham County, State of Idaho, adopted on January 17, 2023, a Supplemental Levy Election will be held on March 14, 2023, between the hours of 8:00 a.m. and 8:00 p.m. for the purpose of voting upon the following question and proposition of authorizing a levy:

The Board of Trustees of School District No. 55, Bingham County, State of Idaho, is seeking authorization to levy a Supplemental Levy for the following purposes and approximate amount of levy funds to be allocated to each use:

Purpose	Approximate Amount Allocated
School building security – school resource officers	\$300,000
Technology supplies – student iPads, staff technology	\$300,000
Classroom instructional supplies	\$300,000
Transportation – regular and special education bus routes	\$300,000
Salaries for teachers, school counselors, psychologists, and audiologists	\$350,000
Salaries for classified staff (secretaries, para-educators, maintenance staff, technology staff, etc.)	\$450,000

QUESTION: Shall the Board of Trustees of School District No. 55, Bingham County, State of Idaho, be authorized and empowered to levy a Supplemental Levy in the amount of Two Million Dollars (\$2,000,000) per year for two (2) years, commencing with the fiscal year beginning July 1, 2023 and ending June 30, 2025, for the purposes stated above; all as provided in the Resolution adopted by the Board of Trustees on January 17, 2023?

The estimated average annual cost to the taxpayer on the proposed levy is a tax of \$122.80 per \$100,000 of taxable assessed value, per year, based on current conditions. [The proposed levy replaces an existing levy that expires on June 30, 2023 and that currently costs \$122.80 per \$100,000 of taxable assessed value. If the proposed levy is approved, the tax per \$100,000 of taxable assessed value is not expected to change.]

Said election will be conducted pursuant to Title 34, Idaho Code.
(End Form of Notice of Supplemental Levy Election)

SECTION 5. That the Clerk of the Board of Trustees of the District (the “Clerk”) is authorized to convey to the Bingham County Clerk (the “County Clerk”) the forms of the Official Ballot and the Notice of Supplemental Levy Election, appearing in Sections 3 and 4 hereof, for election preparation and publication pursuant to Title 34, Idaho Code. The Clerk shall submit these forms to the County Clerk on or prior to January 23, 2023.

SECTION 6. That the County Commissioners of Bingham County, Idaho, shall act as the canvassing board pursuant to and in accordance with Title 34, Idaho Code, and will certify and convey the results to the Board of Trustees of the District as provided therein.

SECTION 7. That if at the election a simple majority of the qualified registered electors of the District authorize such levy, the supplemental levy shall be approved and become effective in accordance with the provisions of Section 33-802, Idaho Code.

Mr. Cleon Chapman moved that the board of trustees approve the SAID resolution calling for a supplemental levy in the amount of two million dollars (\$2,000,000), each year, for two (2) years, for the purpose of paying all lawful expenses as presented and specified in the written resolution for the fiscal year(s) beginning July 1, 2023 and ending June 30, 2025. Mr. Carlos Mercado seconded the motion. All ayes. The motion passed.

Emergency Closure (Action) – Mr. Kress said there was a forecast for significantly lower temperatures for December 22, 2022. He called the emergency closure day in advance, since the wind chill was expected to be more than -20 degrees. On the morning of December 22nd, he took a screenshot showing -33 with the wind chill. Mr. Carlos Mercado moved that the board of trustees approve the districtwide emergency closure due to inclement weather on December 22, 2022. Mr. Cleon Chapman seconded the motion. All ayes. The motion passed.

2023-24 School Calendar (Action) – Mr. Kress said there is a well-functioning calendar committee who has proposed the school calendar for 2023-24. The first three days of school there will be a two hour early release. The next week will be a one hour early release. The committee had a discussion about continuing the early release during fair week, but they are not recommending it this year. There is a week-long Thanksgiving break. School will be held on Martin Luther King Jr. Day and Presidents' Day with commemorations on those days. There is a week long spring break. School ends the Thursday before Memorial Day. There are 145 students days and 161 contract days for full-time employees. Our spring break coordinates with others in the area. Fridays may need to be adjusted by the superintendent for inservice opportunities. Mr. Carlos Mercado moved that the board of trustees approve the 2023-24 school calendar. Mr. Cleon Chapman seconded the motion. All ayes. The motion passed. Mrs. Hepworth expressed appreciation for the calendar committee.

Quarterly Policy Updates (Action) – Mr. Wilson presented the following quarterly policy updates to be approved: 415: Staff Protection, 466: Leadership Premiums (Delete), 569: School Wellness, 606: Selection of Curriculum Materials, 607: Elementary Required Instruction, 633: Dual Credit Programs, 633F1: Advanced Opportunities Participation Form (Delete), 633F1: Dual Credit Programs Counseling Waiver, 634: Postsecondary Enrollment Options (Delete), 641: Citizenship, Constitution, Flag and Colors, 644: Controversial Issues, 646: Guest Speakers, 648: Health and Wellness, 660: Technology, 668: Self-Directed Learners (New), 668F1: Self-Directed Learner Contract (New), 668P: Self-directed Learners Procedure (New), 868: Use of School and District Credit Cards, 970: Service Animals, and 970P: Service Animal Procedures (New). There were no concerns or questions regarding the updates. Mr. Cleon Chapman moved that the board of trustees approve the quarterly policy updates as presented by Mr. Wilson. Mr. Carlos Mercado seconded the motion. All ayes. The motion passed.

Reorganization of the Board of Trustees – Mrs. Hepworth explained the procedures, and nominations were opened.

Nominations (Action) – Mr. Cleon Chapman nominated Bonnie Hepworth to serve as board chair for the 2023 calendar year. Mr. Cleon Chapman nominated Carlos Mercado to serve as board vice chair for the 2023 calendar year. Mr. Carlos Mercado nominated Cleon Chapman to serve as board treasurer for the

2023 calendar year. Since there were no other nominations, these board members will serve as officers for the 2023 calendar year.

Appointment of Board Clerk and Assistant Board Clerk (Action) – Mr. Cleon Chapman moved that the board of trustees appoint Mrs. JaNae Smith to serve as the clerk of the board and Mrs. Jennifer Hatch and Mrs. Ronna Park to serve as the assistant clerks of the board. Mr. Carlos Mercado seconded the motion. All ayes. The motion passed.

Appointment of Custodian and Assistant Custodian of Public Records (Action) – Mr. Carlos Mercado moved that the board of trustees appoint Mrs. JaNae Smith to serve as the custodian of public records and Mrs. Jennifer Hatch and Mrs. Ronna Park to serve as the assistant custodians of public records. Mr. Cleon Chapman seconded the motion. The motion passed.

Schedule Date and Time of Regular Board Meetings (Action) – The board members discussed possible dates and time for the regular meetings. They requested that the regular meetings be held on Wednesdays at 6:30 p.m. this year. The proposed dates are: February 22, March 15, April 26, May 17, June 21, July 26, August 30, September 27, October 25, November 13, December 13 and January 24, 2024. Those present agreed to finalize the meeting schedule at next month’s board meeting when all board members are in attendance. Mr. Carlos Mercado moved that the regular board meetings for the 2023 calendar year and the annual board meeting in January 2024 be held at the District Office at 6:30 p.m. and the April board meeting be held at Fort Hall Elementary School as presented in written format. Mr. Cleon Chapman seconded the motion. The motion passed. Mrs. Hepworth noted that the schedule of meetings will be posted on the district website.

Public Notice – Posting Locations (Action) – Mr. Cleon Chapman moved that public notices for board meetings and elections be posted at the District Administration Office and on the Blackfoot School District Website and Facebook page. The agendas will be emailed to the Shoshone-Bannock Tribes Business Office and Bingham News Chronicle. Mr. Carlos Mercado seconded the motion. The motion passed.

Board Code of Ethics (Information) – Mrs. Hepworth asked that board members take time to read through and follow the Code of Ethics. Members of the board signed and submitted their Code of Ethics to the board clerk.

Motion to Executive Session (Action) – The board was unable to go into executive session since there were only 3 board members in attendance.

Consent Agenda (Action) – A student trip for the cheerleaders to attend the national competition in Anaheim, CA on February 23-28 was added to the consent agenda during the approval of the agenda. Mr. Chapman indicated that the bills were in order. Mr. Carlos Mercado moved that the board of trustees approve the prior board minutes, personnel recommendations as they appear below in these minutes, payment of December bills and BHS Cheer Competition to Anaheim, CA. Mr. Cleon Chapman seconded the motion. All ayes. The motion passed.

<u>New Hires</u>	<u>Position</u>	<u>Location</u>
Josephine Evans	Paraprofessional	FH
Victoria Gasca	Paraprofessional	EL/Migrant Outreach Center
Korisa Rider	After School Educational Assistant	STA
Abigail Thornley	Paraprofessional	GRO

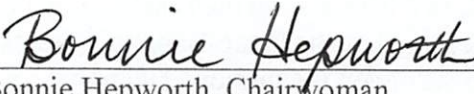
<u>Transfers</u>	<u>From</u>	<u>To</u>
Kia Haddon	BHSG – Food Service Assistant	MVMS – Food Service Assistant

<u>Extracurricular</u>	<u>Position</u>	<u>Location</u>
Benjamin Hutchinson	Speech/Debate Assistant Coach	BHS
Krystal Seamons	Winterguard Assistant Coach	BHS

<u>Resignations/Retirements</u>	<u>Position</u>	<u>Location</u>
Neal Callister	Baseball JV Assistant Coach	BHS
Jasmin Chavez	Paraprofessional	EL/Migrant Outreach Center
Manuel Garcia	Soccer Girls Head Coach	BHS
Stephanie Luker (8/31/2023)	Band Teacher	MVMS
Charles Nelson	Assistant Speech & Debate Coach	BHS
Rhi Rudolph	After School Educational Assistant	STA
Rachel Shepherd	Special Ed Paraprofessional	GRO

Future Agenda Items (Information) – Next month the board will ratify their board schedule and time. Mr. Kress said that next month we are hoping to have ISBA thoughtful questioning training. He will present information on the board committees when all board members are in attendance. BPAC directors will report on the concert series and what is available.

Adjournment (action) – Mr. Carlos Mercado moved that the January meeting of the board of trustees be adjourned. Mr. Cleon Chapman seconded the motion. All ayes. The motion passed. The meeting adjourned at 8:02 p.m.



 Bonnie Hepworth, Chairwoman



 JaNae Smith, Clerk

**BLACKFOOT SCHOOL DISTRICT NO. 55
FINANCIAL REPORT
For the Month Ending:
December 31, 2022**

ZIONS BANK

M & O - CMIA Account	\$	3,919,808.20
Outstanding Checks	\$	(932,577.20)

ZIONS BANK M&O TOTAL		\$ <u>2,987,231.00</u>
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DL EVANS BANK (School Lunch)		\$ <u>240,493.44</u>
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ZIONS BANK

Blackfoot Performing Arts	\$	24,653.39
Outstanding Checks	\$	(360.00)

ZIONS BANK - Performing Arts Total		\$ <u>24,293.39</u>
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INVESTMENTS - GENERAL OPERATIONS

State Investment Pool		\$ <u>4,637,145.91</u>
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Zions Investment Account		\$ <u>37,607.29</u>
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D.L. Evans-Bond		\$ <u>80,450.27</u>
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PETTY CASH

District Balance 12/31/2022		\$ <u>3,500.00</u>
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TOTAL RECONCILED DISTRICT BANK FUNDS -December 31, 2022		\$ <u><u>8,010,721.30</u></u>
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TOTAL RECONCILED DISTRICT BANK FUNDS -December 31, 2021		\$ <u><u>6,559,365.64</u></u>
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Attachment A

BLACKFOOT SCHOOL DISTRICT NO. 55
CASH FLOW STATEMENT
ALL DISTRICT FUNDS
For the Month Ending:
December 31,2022

December 1, 2022 Balance Forward: \$ 9,574,426.58

REVENUE:

BTECH Revenue Transfer	\$ 878,586.55
ESSER III Funds	\$ 691,372.00
Federal-IDEA	\$ 451,828.81
Other State Support	\$ 371,205.95
Local Property Tax	\$ 205,702.09
Federal-Title I	\$ 204,676.17
Local Revenue (Rent, Donations, Tuition, Etc.)	\$ 133,267.00
Federal-Food Service	\$ 103,714.65
Federal-Title IV-A 21st Century	\$ 79,547.41
State-Professional/Tech	\$ 63,465.00
Federal-Title II-A Improving Teacher Quality	\$ 51,991.43
Local Food Service	\$ 45,793.61
Local-Consortium Paper	\$ 36,072.42
Federal-IDEA Preschool	\$ 19,318.07
Federal-Title III-Federal EL	\$ 14,676.42
Earnings on Investments	\$ 14,307.09
Medicaid	\$ 12,936.18
State-Driver's Education	\$ 4,892.24
Local-Blackfoot Performing Arts Center	\$ 255.35
TOTAL REVENUE:	<u>\$ 3,383,608.44</u>

EXPENDITURES:

December 2022 Payroll	\$ 2,521,148.47
BTECH Construction	\$ 878,586.58
Textbooks/Computer/Equipment/Technology	\$ 791,468.26
Transportation	\$ 298,423.30
Bldg. Repair, Maint., Supplies, Equip.	\$ 137,461.22
Custodial Contract	\$ 91,970.06
Utilities/Telephone	\$ 84,195.58
Food Services	\$ 82,869.93
Contract Service/Membership	\$ 50,961.82
Employee/Public Relations, Travel, In-service	\$ 9,165.30
Blackfoot Performing Arts Center	\$ 1,063.20
Bond Principal/Interest	\$ -
Liability Insurance	\$ -
TOTAL EXPENDITURES:	<u>\$ 4,947,313.72</u>

NET DECREASE IN CASH POSITION: **\$ (1,563,705.28)**

ENDING BALANCE: **\$ 8,010,721.30**

General Fund

FY23 Revenue To Date 12/31/2022	\$ 22,422,678.50	69.5%
FY23 Expenditures To Date 12/31/2022	\$ 13,525,902.49	39.9%
FY22 Actual Revenue thru 12/31/2021	\$ 19,188,114.40	64.0%
FY22 Actual Expenditures thru 12/31/2021	\$ 10,775,084.11	36.2%


Anna Row
1/11/2023