

### Minutes

Chairwoman Bonnie Hepworth called the meeting to order at 6:30 p.m. Mrs. Hepworth welcomed the audience and led them in reciting the Pledge of Allegiance. Board members in attendance were Chairwoman Bonnie Hepworth, Vice-Chairman Kevin Callahan, Treasurer Cleon Chapman, Trustee Mary Jo Marlow and Trustee Carlos Mercado. Also in attendance were Superintendent Brian Kress, Assistant Superintendent Ryan Wilson, Board Clerk JaNae Smith, Teresa Rowe, Heather Higgins, Josh Torngren, Brandee Hewatt, Joy Mickelsen, Amy Wren, Angelee Dalley, Christine Silzly, Becky Walker, Liam Pope, Debbie Steele, Anthony Peterson, Wes Jensen, Roger Thomas, Matt Noble, Vicki Chase, Doug Bitter, Brigham Bitter, Nancy Eschief Murillo, Hal Silzly and 3 virtual participants

**Approval of the Agenda** – Mr. Kress explained that two items needed to be deleted from the agenda. Item B,7 (Elementary Sources of Strength) needs to be deleted due to the presenter being ill. Item C,2 (Elementary Instructional Time) needs to be deleted as the recommendation has been withdrawn. Mrs. Mary Jo Marlow moved that the board of trustees delete Item B,7. and Item C,2. The good faith reasons are due to illness of the presenter and the recommendation was withdrawn. Mr. Carlos Mercado seconded the motion. All ayes. The motion passed.

**Public Forum** – Mrs. Nancy Eschief Murillo came forward during the Public Forum. She expressed her concerns regarding the lack of lighting in front of the Blackfoot High School and I. T. Stoddard Elementary School. She has reached out to the City of Blackfoot as well. She would like to see the district take preventive measures for the safety of students, staff and others. She expressed concerns for the ice buildup and no designated cross walks.

**Superintendent Update (Information)** – Mr. Kress stated that he will work with the city to get some extra lighting in place. He will be addressing the ice buildup. The second trimester is well under way. We are in the winter months. Mr. Kress gets up at 5:00 a.m. to check the road conditions. Parents always have the option to keep their students at home. He shared short videos produced by HMH representatives when they visited the district a couple months ago. The videos spotlighted the district's amazing students and staff. We are family.

**November Financial Report (Information)** - The November financial report was given by Ms. Teresa Rowe. (See attachment A)

**School Activity Budgets (Information)** – Mr. Kress introduced the school administrators. Board members reviewed the hard copies of the school budgets. They asked clarifying questions to the administrators who were in the audience. The next school activity budgets will be provided to the board in June.

**Advanced Opportunities (Information)** – Mr. Kress asked Mrs. Angelee Dalley to tell the board members about the advanced opportunities that are available at Blackfoot High School. She explained that advanced opportunities is a program provided by the Idaho State Department of Education which provides \$4,125 for each student in grades 7-12. The funds can be used for overload and dual credit classes. In the 2021-22 school year there were 319 students that took advantage of the money. They earned 2442 college credits. The following were taken: 21 work force training courses, 786 dual credit courses, 86 overload courses and 108 exams. The students utilized \$194,138 to advance their education. 55 college credit courses are offered at Blackfoot High School. Students also have the option of attending ISU or College of Eastern Idaho to take classes. Five students have graduated with an associates degree in the last 5 years, and 3 students are on track to graduate with an associates degree this year. GEM courses must be accepted

at all Idaho Colleges and Idaho Universities. Under Advanced Opportunities the cost of a college credit is \$75. Mrs. Hepworth commended Mrs. Dalley for her efforts in assisting students with advanced opportunities.

**Handwriting Presentation (Information)** – Ms. Mickelsen explained that the district operates under Idaho Content Standards. She explained that the style of handwriting that the district uses is manuscript. In third grade formal instruction of cursive starts. She explained that grading handwriting can be subjective, but the district has created some guidelines for grading. A robust discussion has occurred between the district administration and the building principals. Teachers and administrators have a better understanding of the handwriting expectations and progression. Beginning in the 6<sup>th</sup> grade there are three options for students: print, cursive or keyboarding. Ms. Mickelsen said that cursive writing has not gone away. Mr. Kress and Ms. Mickelsen are confident that cursive instruction will improve in the district.

**Summer Maintenance Projects (Information)** – Mr. Silzly said that the projects carryover from the summer to fall and now winter. Window film has been installed in the front entry ways of the schools. At Blackfoot Heritage Sixth Grade there have been sidewalk repairs, a new ramp, new windows, and a new folding curtain installed. Groveland improvements included new doors and panels, LED lights and newly painted exterior. Mountain View Middle School has new front doors, newly painted weight room with new LED lights and new flooring, and new concrete leading up to the east door. IHS hallways have been painted and new classroom doors installed. Blackfoot High School Legacy locker rooms have been updated with new benches, new lockers and motion-censored lights. The Ag classroom at BHS has new lights and a new ceiling. A new boiler and new water pump were also installed at BHS. Throughout the district 22 classrooms have received new carpet. BHS received a new steam line and a repaired legacy gym roof. The parking lot at Ridge Crest Elementary School was resurfaced.

Mr. Silzly commented on the 10 year long term plan. Items in the plan include roof repairs and replacements, HVAC repairs and updates, door replacements, carpet/flooring replacements, and safety updates. There was a discussion about allowing more access to the kitchens. At some schools light switches, which are used to turn on outside lights, are located in the kitchen. This is a problem if the kitchen is locked and lights need to be turned on. The district's maintenance projects have been improved due to the Plant Facility Levy, which has been in place for 6 years. There are 4 years left on the levy.

**Quarterly Policy Updates (Information)** – Mr. Wilson presented the following quarterly policy updates as a first reading: 415: Staff Protection, 466: Leadership Premiums (Delete), 569: School Wellness, 606: Selection of Curriculum Materials, 607: Elementary Required Instruction, 633: Dual Credit Programs, 633F1: Advanced Opportunities Participation Form (Delete), 633F1: Dual Credit Programs Counseling Waiver, 634: Postsecondary Enrollment Options (Delete), 641: Citizenship, Constitution, Flag and Colors, 644: Controversial Issues, 646: Guest Speakers, 648: Health and Wellness, 660: Technology, 668: Self-Directed Learners (New), 668F1: Self-Directed Learner Contract (New), 668P: Self-directed Learners Procedure (New), 868: Use of School and District Credit Cards, 970: Service Animals, and 970P: Service Animal Procedures (New). Mr. Wilson requested that board members let him know if there are any questions or concerns regarding any of the policies. The proposed policies are posted on district's website.

**Annual Meeting (January 2023) (Action)** – Mr. Kress explained that there is a need to move the board meeting up a week to meet calendar obligations for the supplemental levy election. The levy resolution must be adopted before January 23<sup>rd</sup>. January is the annual meeting where the board will be reorganized. After some discussion it was recommended that the board meeting be held on Tuesday, January 17<sup>th</sup> at 6:30 p.m. Mr. Carlos Mercado moved that the board of trustees reschedule the annual meeting to be January 17, 2023 as recommended by Superintendent Kress. Mrs. Mary Jo Marlow seconded the motion. All ayes. The motion passed.

**Motion to Executive Session (Action)** – Mr. Carlos Mercado moved that the board of trustees recess into executive session in the manner and for the purposes authorized by Section 74-206, Idaho Code (1) (a) to consider hiring a public officer, employee, staff member or individual agent, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Mrs. Hepworth noted that this is proper business for consideration in executive session as per Idaho Code 74-206. Mrs. Mary Jo Marlow seconded the motion. All board members in attendance voted in the affirmative in a roll call vote. Mrs. Hepworth – aye. Mr. Callahan – aye. Mr. Chapman – aye. Mrs. Marlow – aye. Mr. Mercado – aye. The motion passed.

**Executive Session**

December 15, 2022

8:07 p.m.

Mr. Kress presented concerns regarding complaints against contracted services. He presented the personnel recommendations.

The board reconvened into open session at 8:18 p.m.

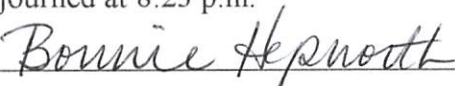
**Consent Agenda (Action)** – Mrs. Hepworth asked if there were any questions regarding items on the consent agenda. There were no questions. Mr. Chapman indicated that the bills were in order. Mrs. Mary Jo Marlow moved that the board of trustees approve the prior board minutes, personnel recommendations as they appear below in these minutes, and payment of November bills. Mr. Cleon Chapman seconded the motion. All ayes. The motion passed.

**PERSONNEL RECOMMENDATIONS**

<u>New Hires</u>	<u>Position</u>	<u>Location</u>
Jeffrey “Zay” Lewis	Science Teacher	MVMS
<u>Extracurricular</u>	<u>Position</u>	<u>Location</u>
John Anderson	Basketball Boys Varsity Assistant Coach	BHS
Katie Arave	Basketball Girls Freshman Assistant Coach	BHS
Zach Campbell	Basketball Boys 7 <sup>th</sup> Grade Assistant	MVMS
Ty Gray	Football Assistant Coach	BHS
Duncan Hale	Basketball Boys Freshman Assistant Coach	BHS
<u>Resignations/Retirements</u>	<u>Position</u>	<u>Location</u>
Morgan Gough	Special Education Paraprofessional	STA
Jaqueline Lopez	Migrant/EL Paraprofessional	DW

**Future Agenda Items (Information)** – Mrs. Hepworth said that at the ISBA Convention there was a session on effective questioning. She requested that the district inquire if someone from the ISBA can do something similar for our school board or if we can get the same presenter to train our school board. There is \$6,600 for board training that is reimbursable through the SDE.

**Adjournment (action)** – Mr. Cleon Chapman moved that the December meeting of the board of trustees be adjourned. Mr. Kevin Callahan seconded the motion. All ayes. The motion passed. The meeting adjourned at 8:23 p.m.

  
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 Bonnie Hepworth, Chairwoman

  
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 JaNae Smith, Clerk

**BLACKFOOT SCHOOL DISTRICT NO. 55  
FINANCIAL REPORT  
For the Month Ending:  
November 30, 2022**

**ZIONS BANK**

M & O - CMIA Account	\$	2,539,009.44
Outstanding Checks	\$	(342,742.36)

**ZIONS BANK M&O TOTAL** \$ 2,196,267.08

**DL EVANS BANK ( School Lunch)** \$ 208,675.10

**ZIONS BANK**

Blackfoot Performing Arts	\$	28,131.24
Outstanding Checks	\$	(3,030.00)

**ZIONS BANK - Performing Arts Total** \$ 25,101.24

**INVESTMENTS - GENERAL OPERATIONS**

State Investment Pool \$ 7,022,844.15

Zions Investment Account \$ 37,601.96

D.L. Evans-Bond \$ 80,437.05

**PETTY CASH**

District Balance 11/30/2022 \$ 3,500.00

**TOTAL RECONCILED DISTRICT BANK  
FUNDS -November 30, 2022** \$ 9,574,426.58

**TOTAL RECONCILED DISTRICT BANK  
FUNDS -November 30, 2021** \$ 8,197,645.97

**BLACKFOOT SCHOOL DISTRICT NO. 55**  
**CASH FLOW STATEMENT**  
**ALL DISTRICT FUNDS**  
**For the Month Ending:**  
**November 30,2022**

**November 1, 2022 Balance Forward:** \$ 7,199,115.36

**REVENUE:**

State-Base Support	\$ 5,377,703.00
Local Revenue (Rent, Donations, Tuition, Etc.)	\$ 563,298.35
Governor's Bonus Revenue	\$ 435,181.29
BTECH Revenue Transfer	\$ 263,606.04
Federal-Title I	\$ 170,608.20
Federal-Food Service	\$ 121,806.73
Federal-Title I-C Migrant	\$ 42,709.75
Homeless Grant	\$ 39,219.70
Local Food Service	\$ 30,373.88
Medicaid	\$ 25,191.25
Earnings on Investments	\$ 14,130.00
Other State Support	\$ 13,675.16
Federal-Title III-Federal EL	\$ 3,523.94
Local Property Tax	\$ 2,376.89
Local-Blackfoot Performing Arts Center	\$ 9.61

**TOTAL REVENUE:** \$ 7,103,413.79

**EXPENDITURES:**

November 2022 Payroll	\$ 3,423,440.00
BTECH Construction	\$ 263,606.04
Transportation	\$ 260,355.10
Textbooks/Computer/Equipment/Technology	\$ 264,430.40
Bldg. Repair, Maint., Supplies, Equip.	\$ 132,428.70
Contract Service/Membership	\$ 106,204.90
Food Services	\$ 99,582.61
Custodial Contract	\$ 91,970.06
Utilities/Telephone	\$ 66,310.50
Employee/Public Relations, Travel, In-service	\$ 16,330.16
Blackfoot Performing Arts Center	\$ 3,444.10

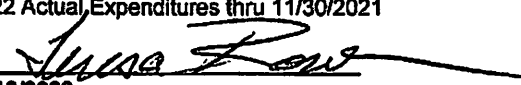
**TOTAL EXPENDITURES:** \$ 4,728,102.57

**NET INCREASE IN CASH POSITION:** \$ 2,375,311.22

**ENDING BALANCE:** \$ 9,574,426.58

**General Fund**

FY23 Revenue To Date 11/30/2022	\$ 21,925,817.94	68.0%
FY23 Expenditures To Date 11/30/2022	\$ 10,796,034.88	31.8%
FY22 Actual Revenue thru 11/30/2021	\$ 18,967,719.45	63.2%
FY22 Actual, Expenditures thru 11/30/2021	\$ 8,298,327.86	27.9%

  
 12/12/2022