

Board of Trustees' Meeting
Ridge Crest Elementary
800 Airport Rd.
Blackfoot, Idaho

October 21, 2021
6:00 p.m.

Minutes

Chairwoman Bonnie Hepworth called the meeting to order at 6:00 p.m. Mrs. Hepworth welcomed the audience and led them in reciting the Pledge of Allegiance. Board members in attendance were: Chairwoman Bonnie Hepworth, Vice-Chairwoman Mary Jo Marlow, Treasurer Sonya Harris, Trustee Karen Driscoll and Trustee Kevin Callahan. Also in attendance were Superintendent Brian Kress, Assistant Superintendent Ryan Wilson, Board Clerk JaNae Smith, Joy Mickelsen, Teresa Rowe, Becky Walker, Ronda Cheatham, Cleon Chapman, Clarissa Wanstrom, Kirt McKinlay, Justin Jepperson, Vicki Chase, T. J. Boyer, Lisa Christiansen and virtual participants.

Public Forum – Groveland Patron Lisa came forward during the Public Forum. She expressed her concerns regarding the Groveland Bronco Party which is based on attendance and the Expedition Fund Raiser.

Superintendent Update (Information) – Mr. Kress explained that the Groveland attendance incentive has been suspended. Each school is allowed one fund raiser per year. We are still in school. We are Blackfoot Strong. The district had 92.9% attendance this week which means we are servicing over 3,650 students daily. There was a short term closure of two self-contained classrooms. Overall attendance since the beginning of the year has been 94%. There is a need to talk to the state legislators about funding public education on enrollment rather than attendance. He encouraged them to talk to the state legislators. Mr. Kress supports a temporary rule to fund based on enrollment this year instead of attendance. The State Board of Education is considering a temporary rule, but in order for it to take effect the state legislators would need to take action when they return to session in January. It has been a challenge to get substitute teachers. Mr. Kress even subbed yesterday at MVMS. The district is offering an incentive to subs after they have subbed for two weeks. Substitutes have been needed because of school activities and illnesses. Mr. Kress told about the accomplishments of the BHS fall sports. Boys cross country won district; girls cross country placed second; boys soccer won district; volleyball and football are going strong. Native American dancing had exceptional participation this year. Homecoming week was great. Groundbreaking ceremony was great. He expressed gratitude to the staff. Blackfoot has the best. They are there for the students.

Special Board Meeting (Information) – Mr. Kress explained there is a need to have a special board meeting next week. Normally there would be an audit report in October. It has taken the auditors from WIPFLI longer this year, probably due to the extra federal funds. The audit needs to be presented within the next two weeks. They discussed having a special board meeting next Wednesday, October 27th, at MVMS library at 6 p.m.

Annual Convention Update (Information) – Mr. Kress stated that there will be a mask requirement to attend the November ISBA Convention in Boise. After a brief discussion, it was noted that most everyone is planning to attend the convention in person. The board would like to have a discussion regarding the ISBA resolutions at the November board meeting.

Bond Update (Information) – Mr. Kress was thrilled to report things are on track for the bond. The varsity softball field has been sodded. Things are progressing well. This first phase is within budget and on target. Mr. Kress had the architectural drawings on display and referred to them. He explained that an architectural rendering of the high school from 1960 was found at the district office. The visions of so long ago are coming to fruition in this bond. There is legacy in the Blackfoot community and school district. Unofficial tax results are coming in. The tax levy rate has not increased. Mrs. Harris thanked Mr. Kress for the groundbreaking ceremony. Mrs. Hepworth was impressed with the energy and respect that could be felt during the ceremony. It was amazing to see those in attendance who stood and identified themselves as Blackfoot graduates during the ceremony.

September Financial Report (Information) – Ms. Rowe presented the September financial report (see attachment A).

New Classroom Technology (Information) – Mr. Ryan Wilson and Mrs. Becky Walker presented new classroom technology. For years the district administration and staff have wanted to have updated technology in the classrooms. This year the district has been able to place an interactive board in all k-8 classrooms. Mrs. Walker demonstrated how the interactive boards can be used in the classrooms. Teachers will be trained on the functions that they still need to learn. There is so much excitement for these portable boards.

Quarterly Policy Updates (Information) – Mr. Wilson presented the last quarterly updates for a first reading as follows: 446 – Negotiated Agreement Terms, 452 – Suspension of Teaching Certificate, 455 – Master Teachers, 457 – Supplemental Contracts, 460 – Certificated Employees: Informal Review Procedure, 464 – Exempt Employees, 465 – Employing Retired Teachers, 466 – Leadership Premiums, 470 – Definition of Non-Certificated Personnel, 471 – At-Will Employment, 472 – Salary Schedule for Non-Certificated Employees, 472.5 – Retirement Severance Pay, 473 – Group Health Insurance for Non Certificated Employees, 474 – Evaluation of Non-Certificated Employees, 475 – Overtime Requirements, 476P1 – Non-Certificated Employee Grievance Procedure, 490 – Employee Use of Electronic Communication and Social Media, 602 – Accreditation, 624 – Participation in Statewide Assessments, 673 – Reading Assessment and Intervention Program, 681 – Student Records, 686 – Permanent Student Records, 874 – Personnel Records, 934 – Trespass on School District Properties, 940 – Electronic Surveillance and 1046 – Patron Conduct. Hepworth asked that if anyone has concerns to contact Wilson. They will be presented as a final reading in December.

November Board Meeting (Action) – Mr. Kress said that the ISBA Convention will be held during their regular monthly meeting which is scheduled for November 18th. He recommended moving the board meeting to a different date or cancelling the meeting. Mr. Kress recommended that the meeting be held on Wednesday, November 10th. Mrs. Mary Jo Marlow moved that the board of trustees reschedule the regular November Board Meeting to be on November 10th at 6pm at MVMS library. Mrs. Karen Driscoll seconded the motion. All ayes. The motion carried.

Vaping Prevention Curriculum (Action) – Mr. Kress told them that last month guests from Bingham Health presented information on a Vaping Prevention Program targeting the 4th grade. He recommended that the board make a motion on this curriculum. Parents must opt-in for their

student to participate in the curriculum. Mr. Kress will make sure parents have access to the curriculum ahead of time. Mr. Kevin Callahan moved that the board of trustees approve the Vaping Prevention Curriculum as presented by Mr. Kress. Mrs. Driscoll seconded the motion. All ayes. The motion carried.

Leadership Premium Plan 2021-22 (Action) – Mr. Kress presented the leadership Premium plan. There is an increase in the number of staff this year. The state funds at \$850 per staff, but the minimum award is \$900. It is designed so every teacher cannot receive the premium. It is similar to the leadership plans the district has had for the last ten years. Mrs. Marlow asked if there was still a teacher communication task force. Mr. Kress explained that this school year there will not be a task force committee. Administrators will be taking on the responsibility to communicate with their staff. Mrs. Harris asked for clarification on who is considered a content specialist. Mr. Kress explained it could be a department head, reading specialist, math specialist, or mentor. Mr. Kress will remove references to the communications task force in the final Leadership Premium Plan. Mrs. Sonya Harris moved that the board of trustees approve the Leadership Premium Plan for 2021-22 with the exception of deleting the part about the communication task force two times in section 3 as presented by Mr. Kress. Mrs. Mary Jo Marlow seconded the motion. All ayes. The motion carried.

Board Policy 644: Controversial Issues (Action) – Mr. Wilson presented Board Policy 644: Controversial Issues for final approval. He has worked over the past few months with Mrs. Harris on this policy. Mrs. Harris shared information on the policy. This is an ongoing discussion at the Idaho legislature to not discriminate against kids. It may be a policy that needs to be revisited if the state law changes. Mrs. Karen Driscoll moved that the board of trustees approve Board Policy 644: Controversial Issues as presented in written format. Mrs. Sonya Harris seconded the motion. All ayes. The motion carried.

Motion to Executive Session (Action) – Mrs. Mary Jo Marlow moved that the board of trustees recess into executive session in the manner and for the purposes authorized by Section 74-206, Idaho Code (1) (a) to consider hiring a public officer, employee, staff member or individual agent; and (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Chairwoman Hepworth noted that this is proper business for consideration in executive session as per Idaho Code 74-206. Mrs. Karen Driscoll seconded the motion. All board members in attendance voted in the affirmative in a roll call vote. Mrs. Hepworth – aye. Mrs. Marlow – aye. Mrs. Harris – aye. Mrs. Driscoll – aye. Mr. Callahan – aye. The motion passed.

Executive Session

October 21, 2021
7:13 p.m.

Mr. Kress presented the personnel recommendations.

The board reconvened into open session at 7:28 p.m.

Consent Agenda (Action) – Mrs. Hepworth asked if there were any questions regarding items on the consent agenda. There were no concerns. Mrs. Harris said the bills were in order. Mrs. Sonya Harris moved that the board of trustees approve the prior board minutes, personnel

recommendations as they appear below in these minutes, and payment of September bills. Karen Driscoll seconded the motion. All ayes. The motion carried.

Future Agenda Items (information) – Items that discussed were locker rooms in the old gym (Mr. Silzly will do a report next month), national school boards and elementary fund raisers.

Adjournment (action) – Mrs. Mary Jo Marlow moved that the October meeting of the board of trustees be adjourned. Mrs. Sonya Harris seconded the motion. All ayes. The motion passed. The meeting adjourned at 7:33 p.m.



Bonnie Hepworth, Chairwoman



JaNae Smith, Clerk

BLACKFOOT SCHOOL DISTRICT NO. 55
CASH FLOW STATEMENT
ALL DISTRICT FUNDS
For the Month Ending:
September 30, 2021

September 1, 2021 Balance Forward:

\$ 9,928,938.65

REVENUE:

Cares Act	\$	281,035.72
State-Lottery Payment	\$	273,571.00
Federal-Food Service	\$	82,935.42
Federal-Perkins III Professional/Tech	\$	53,813.19
Federal-Title VII Indian Education	\$	47,272.32
Federal-Title IV-A 21st Century	\$	21,868.91
Local Property Tax	\$	20,099.68
Local-Bingham County Consortium	\$	19,918.88
Federal-Title III-Federal EL	\$	15,000.00
Other State Support	\$	5,089.00
Local Food Service	\$	4,713.97
Medicaid	\$	4,112.02
Local-Blackfoot Performing Arts Center	\$	2,062.85
Homeless Grant	\$	20.00

TOTAL REVENUE:	\$	<u>831,512.96</u>
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EXPENDITURES:

Sept 2021 Payroll	\$	2,161,606.06
Bldg. Repair, Maint., Supplies, Equip.	\$	208,040.00
Transportation	\$	155,423.00
Textbooks/Computer/Equipment/Technology	\$	150,258.50
Custodial Contract	\$	86,764.21
Contract Service/Membership	\$	56,088.48
Utilities/Telephone	\$	50,475.06
Food Services	\$	41,581.18
Employee/Public Relations, Travel, In-service	\$	9,260.80
Blackfoot Performing Arts Center	\$	425.00

TOTAL EXPENDITURES:	\$	<u>2,919,902.29</u>
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NET DECREASE IN CASH POSITION:

\$ (2,088,389.33)

ENDING BALANCE:

\$ 7,840,549.32

General Fund

FY22 Revenue To Date	\$	13,483,611.86	47.4%
FY22 Expenditures To Date	\$	4,165,624.58	14.0%
FY21 Actual Revenue thru 09/30/2021	\$	12,360,034.45	43.7%
FY21 Actual Expenditures thru 09/30/2021	\$	4,283,338.77	17.5%

Jenna Rowe

 10/14/2021

**BLACKFOOT SCHOOL DISTRICT NO. 55
FINANCIAL REPORT
For the Month Ending:
September 30, 2021**

ZIONS BANK

M & O - CMIA Account \$ 1,303,448.80

Outstanding Checks \$ (511,248.97)

ZIONS BANK M&O TOTAL \$ 792,199.83

DL EVANS BANK (School Lunch) \$ 110,514.89

ZIONS BANK

Blackfoot Performing Arts \$ 24,896.46

Outstanding Checks \$ (740.00)

ZIONS BANK - Performing Arts Total \$ 24,156.46

INVESTMENTS - GENERAL OPERATIONS

State Investment Pool \$ 6,542,425.83

Zions Investment Account \$ 287,477.28

D.L. Evans-Bond \$ 80,275.03

PETTY CASH

District Balance 08/31/2021 \$ 3,500.00

TOTAL RECONCILED DISTRICT BANK FUNDS - September 30, 2021 \$ 7,840,549.32

TOTAL RECONCILED DISTRICT BANK FUNDS -September 30, 2020 \$ 6,472,306.02

Minutes

Chairwoman Bonnie Hepworth called the meeting to order at 6:00 p.m. Mrs. Hepworth welcomed the audience and led them in reciting the Pledge of Allegiance. Mrs. Jennifer Hatch called roll. Board members in attendance were: Chairwoman Bonnie Hepworth, Vice-Chairwoman Mary Jo Marlow, Treasurer Sonya Harris, Trustee Karen Driscoll and Trustee Kevin Callahan. Also in attendance were Superintendent Brian Kress, Assistant Board Clerk Jennifer Hatch, Teresa Rowe, Joy Mickelsen, Theresa Flannery, Vicki Chase, Ronda Cheatham, Janelle Edmo, Gabriella Appenay, and virtual participants.

There were no changes made to the Agenda.

Annual Report (Action) - Each year Mr. Kress reviews the annual report with the board. The report will be published on the Blackfoot School District Facebook page and in the Bingham News Chronicle. The financing for this fiscal year has been very fluid. Things have changed multiple times throughout the year. Overall, the Blackfoot School district performed very well. We changed from ADA to ADM, which helped us. There was a reduction in discretionary unit support, which hurt us. The general fund balance for FY 2021 is \$1,473,930. A district our size should have a balance of \$1.5 million. We would like to have a target fund balance of \$2 million. We improved our financial standing by \$618,767. We acted quickly on the offered federal funds, and it helped our district. Mr. Kress feels very good about where we are financially as a district. It is now our job to maintain it. Mrs. Hepworth pointed out that this is possible because of the hard work of everyone, the teachers, staff, support personnel, everyone. We should be excited and happy with the efforts we have seen from all our staff. Mr. Kress talked about the support of the BEA and how it has been a collaborative effort from the board as well. We need to keep watch over the child nutrition program. We may need to commit some of our M&O budget to helping them alleviate their deficit. The government doesn't give us a per plate cost. We end up covering a lot of the difference. We are only reimbursed if the kids eat a hot lunch. It usually costs us more to generate the meal than what is reimbursed. Mrs. Marlow questions if there is something we can do to fix the funding problems in child nutrition. Mr. Kress said that districts that have saved money in this area usually have fewer kitchens and transport meals out. He doesn't really want to do that in our district.

Mr. Kress invited Theresa Flannery from WIPLFI to present the audit report. The audit report is still under review and will need to be approved at a future board meeting.

Audit Report (Action) - Ms. Flannery is still working on getting everything finalized to present the annual financial report. Our assets are up for the year. Liabilities (i.e. change in Persi investments) increased because of the swing in the market. It is likely to swing back the other direction next year. It was a wild year, but the ride was fun (she noted that was said with sarcasm). The district implemented GASB Statement No. 84. This Statement establishes new criteria for identifying fiduciary activities that are reported in the fiduciary funds. Any funding the district has control over needs to have district oversight. Parent organizations are not included in this. Mrs. Flannery pointed out that we have done a great job, and it's astounding what we have been able to accomplish. The final Audit report will be approved at the next school board meeting.

Mrs. Harris moved that the board of trustees approve the annual report as presented. Mr. Callahan seconded the motion. All ayes. The motion passed.

Adjournment (action) – Mr. Callahan moved that the October special meeting of the board of trustees be adjourned. Mrs. Harris seconded the motion. All ayes. The motion passed. The meeting adjourned at 6:55p.m.

Bonnie Hepworth

Bonnie Hepworth, Chairwoman

Jennifer Hatch

Jennifer Hatch, Acting Clerk