

Board of Trustees' Meeting
District Office
270 East Bridge Street
Blackfoot, Idaho

January 22, 2020
6:00 p.m.

Minutes

Chairperson Dewane Wren called the meeting to order at 6:00 p.m. Mr. Wren welcomed the audience and led them in reciting the Pledge of Allegiance. Board members in attendance were Chairperson Dewane Wren, Vice-Chairperson Bonnie Hepworth, Trustee Mary Jo Marlow, Trustee Sonya Harris, and Trustee Karen Driscoll. Also in attendance were Superintendent Brian Kress, Assistant Superintendent Ryan Wilson, Board Clerk JaNae Smith, Teresa Rowe, Joy Mickelsen, Lynette Carter, Kathy Malm, Anthony Peterson, Rosy the Hamster, Lori Kay, Roger Thomas, Becky Walker, Brandee Hewatt, Amy Wren, Adam Schulmire, Rion Schulmire, Austin Schulmire, Enoch Davis, Wes Jensen, Arvid Jensen, Mary Jensen, Matt Noble, Sarah Condon, Colin Folsom, Tracy Folsom, Korina Wood, Benjamin Wood, Vicki Chase, Johnathan Morgan, Dean Smith, Ronna Park, Dan Neff, John Driscoll, John Miller, and Fred Davis.

Mrs. Smith administered the Oath of Office to Karen Driscoll and Bonnie Hepworth.

Amy Wren representing the Blackfoot Education Association came forward during the Public Forum. She recognized the board members who took the Oath of Office and welcomed Karen Driscoll back to the district as a new member of the board of trustees.

Mrs. Mary Jo Marlow nominated Dewane Wren to serve as board chairman for the 2020 calendar year.

Mrs. Mary Jo Marlow nominated Bonnie Hepworth to serve as board vice chairman for the 2020 calendar year.

Mrs. Karen Driscoll nominated Sonya Harris to serve as board treasurer for the 2020 calendar year.

Mrs. Bonnie Hepworth moved that the board of trustees appoint Mrs. JaNae Smith to serve as the clerk of the board and Mrs. Ronna Park to serve as the assistant clerk of the board. Mrs. Mary Jo Marlow seconded the motion. All ayes. The motion passed.

Mrs. Sonya Harris moved that the board of trustees appoint Mrs. JaNae Smith to serve as the custodian of public records and Mrs. Ronna Park to serve as the assistant custodian of public records. Mrs. Karen Driscoll seconded the motion. All ayes. The motion passed.

Mr. Kress recommended that board meetings continue to be scheduled for the third Thursday each month except in June. Mr. Wren recommended that the May meeting be moved to the second week of the month. He also recommended that the board continue meeting at different school buildings for some of their 2020 board meetings. Mrs. Mary Jo Marlow moved that the regular board meetings for the 2020 calendar year and the annual board meeting January 2021 be held at 6:00 p.m. at the posted locations on the 3rd Thursday of each month excluding June which will be on the fourth Thursday and May which will be on the second Thursday. (FEBRUARY 20 – BHSG; MARCH 19 – DO; APRIL 16 – FH; MAY 14 – DO; JUNE 25 – WAP; JULY 16 – DO; AUGUST 20 – DO; SEPTEMBER 17 – IHS; OCTOBER 15 – DO; NOVEMBER 19 – STA; DECEMBER 17 – DO; AND JANUARY 21 – DO) Mrs. Bonnie Hepworth seconded the motion. The motion carried.

Mrs. Bonnie Hepworth moved that public notices for board meetings be posted at the District Administration Office, Blackfoot High School, Irving Student Support Center, Mountain View Middle School, and on the Blackfoot School District Website and agendas be emailed to the Shoshone-Bannock

Tribes Business Office, the Morning News, Journal.net, and Bingham County Chronicle. Mrs. Karen Driscoll seconded the motion. All ayes. The motion passed.

Mrs. Mary Jo Marlow moved that the board of trustees approve the prior board minutes, personnel items as they appear below in these minutes, payment of December bills, and BHS Softball Trip to St. George, UT – March 19-21, 2020. Mrs. Bonnie Hepworth seconded the motion. All ayes. The motion carried.

<u>New Hires</u>	<u>Position</u>	<u>Location</u>
Terrence Pocatilla	Indian Ed Paraeducator	MVMS
<u>Transfers</u>	<u>From</u>	<u>To</u>
Carol Dorigatti	Food Service Assistant – STA	Food Service Assistant BHSG
Teresa Nielsen	Food Service Assistant – STO	Food Service Assistant – STA
<u>Extracurricular</u>	<u>Position</u>	<u>Location</u>
Zach Campbell	Boys Basketball B Team	MVMS
Kenneth Dahle	Baseball Assistant Coach	BHS
Charles Nelson	Speech/Debate Assistant Coach	BHS
Liam Pope	Boys Basketball B Team	MVMS
<u>Resignations/Retirements</u>	<u>Position</u>	<u>Location</u>
Stan Buck	Head Football Coach	BHS
Cyndal Dalley	Secretary	BHS
Kathy Malm	Principal	FH
Kailey Young	Indian Ed Paraeducator	MVMS
<u>Nonrenewal of Contract</u>	<u>Position</u>	<u>Location</u>
Alisha Nebeker	Volleyball Coach	BHS

State of the District Address (information) – Mr. Kress stated that he intended to give the State of the District Address, but he apologized to them and will give it next month. He told about the great staff inservice on Monday where staff were recognized for their years of service. Afterwards Sam Glenn gave a presentation on attitude. One tidbit from Sam Glenn that Mr. Kress shared was “Compliment More, Complain Less”. He gave service awards to the board members. Mrs. Harris – 5 years, Mrs. Driscoll – 10 years, Mrs. Marlow – 20 years, and Mr. Wren 35 years. Their service included years on the board as well as years of service as former district employees.

December Financial Report (information) –Ms. Teresa Rowe presented the December financial report. (See Attachment A.)

Curriculum Materials (information) – Mr. Kress explained Idaho Code 33-512A. He expressed appreciation to Mrs. Harris for helping him understand that the core curriculum materials needed to be made available to the public to review. Mrs. Harris asked if the curriculum being considered would also be available, and Mr. Kress told her it would be.

Curriculum Committee (information) – Mr. Kress stated that Idaho Code also states that parents will be part of the committee. The current committee has been disbanded. He read from Board Policy 606: Selection of Curriculum Materials, “Curricular materials for courses offered by the district for which

materials are not covered by the state curricular material committee may be selected by a district curricular materials committee appointed by the board of trustees or a designee.” He asked them how the board wanted to create the committee. It was decided that the board would suggest names of patrons who might serve on the committee. Mr. Kress stated that he would like to have 12 members on committee. Mrs. Harris volunteered to be part of the curriculum committee. He said the committee would consist of 3 parents, and the rest would be teachers and administrators. The meetings will need to be advertised and posted just like the board meetings. Mr. Kress said he wants to be in compliance and is grateful that Mrs. Harris brought it to his attention. A new curriculum committee will be established each time there is a curriculum adoption. Mrs. Harris asked about controversial material. Mr. Kress said there is another policy that deals with that which teachers are made aware of at the beginning of each year.

School Finance Reports (information) – Mr. Kress stated that there are a lot of finance reports to look through. Board members commented that the fund balances vary a greatly from school to school. Mr. Kress said that these reports are not district funds. This is money that they have received through fund raisers and donations. Mr. Kress said he advises schools to stick to just one fund raiser, but he can’t tell the PTA what to do. He asked them to look over the reports and let him know if they have any questions.

Board Policy Quarterly Updates (information) – Mr. Wilson presented the quarterly board policy updates. He explained that they were received a couple months ago, but he wanted to wait to present them so Mrs. Driscoll could be part of the process. He presented the following policies for a first reading: Policy 260: Agenda Preparation, Policy 262: Board Meetings, Policy 280: Waivers of State Board of Education Rules, Policy 304: Superintendent Appointment, Policy 305: Superintendent Evaluation, Policy 310: Principal Evaluations, Policy 314: Employing Retired Administrators, Policy 354: Emergency School Closures, Policy 400.50: Reporting New Employees, Policy 462: Staffing Patterns, Policy 465: Employing Retired Teachers, Policy 507: Juvenile Sex Offenders, Policy 508: Foreign Students, Policy 509 Tracking Foreign Exchange Students and Foreign Exchange Visitors, Policy 518: Student Use of Personal Communication Devices, Policy 520: Proof of Age and Identification, Policy 580.5: and Student Tracking Devices (new). He requested that if they have any questions, concerns, or comments to contact him prior to next month’s board meeting.

2020-21 School Calendar (action) – Mr. Kress explained that next year’s calendar is similar to this year’s with the exception that the October inservice day has been moved to November 3rd due to the General Election. Several of the schools are used as polling locations. Having no school on election day will be beneficial to them. Mrs. Bonnie Hepworth moved that the board of trustees approve the 2020-2021 school calendar. Mrs. Mary Jo Marlow seconded the motion. All ayes. The motion carried.

2021-22 Draft School Calendar (action) – Mr. Kress stated that the calendar committee likes to have a draft calendar that is two years out. The 2021-22 calendar is a mirror image of the current calendar with the inservice day in October. It will be formally adopted next January. Mr. Wren asked if the calendars are in compliance with the required time. Mr. Kress assured him that they are. He clarified that there are no built in snow days to the calendar, but the district does have excess instructional time. Mrs. Sonya Harris moved that the board of trustees approve the 2021-22 DRAFT school calendar with the final approval of the calendar to take place January 2021. Mrs. Karen Driscoll seconded the motion. All ayes. The motion carried. Mr. Wren requested that Mr. Kress thank the Calendar Committee.

Emergency Closures (action) – Mr. Kress explained that last week was only a one day school week due to the weather. He explained there are times when the town roads are negotiable, but the ones outside of the town aren’t. He said that he has to make the call to have a snow day based on the road and weather

conditions for the district as a whole. Last Friday he made his drive and thought it would be okay to have school. Then he received a call from the transportation director who informed him that the students would be able to get to school just fine, but with the weather and wind conditions after a couple hours they would need to start getting them home. That's when he made the decision not to have school at all. Mrs. Karen Driscoll moved that the board of trustees approve the District-wide Emergency Closures on January 13, 14, 15, and 17 due to inclement weather. Mrs. Bonnie Hepworth seconded the motion. All ayes. The motion carried.

Mrs. Mary Jo Marlow moved that the board of trustees recess into executive session in the manner and for the purposes authorized by Section 74-206, Idaho Code, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Mrs. Bonnie Hepworth seconded the motion. All board members voted in the affirmative in a roll call vote. Mr. Wren – aye. Mrs. Hepworth – aye. Mrs. Harris – aye. Mrs. Marlow – aye. Mrs. Driscoll – aye. The motion passed.

Executive Session
District Board Room

January 22, 2020
6:57 p.m.

Mr. Kress informed the board of different situations in the district which involved teachers and students. He emphasized that he could only tell them certain things, because he cannot bias them in case there are future meetings. He also discussed changes in some administrative assignments for next school year.

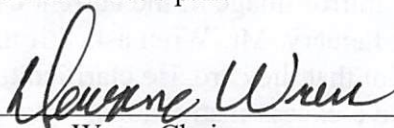
The board reconvened into open session at 7:58 p.m.

Mrs. Bonnie Hepworth moved that the board of trustees ratify the placement of Employee 2020A on administrative leave. Mrs. Karen Driscoll seconded the motion. All ayes. The motion carried.

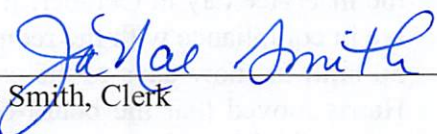
Mrs. Mary Jo Marlow moved that the board of trustees ratify the placement of Employee 2020B on administrative leave. Mrs. Karen Driscoll seconded the motion. All ayes. The motion carried.

Future Agenda Items (information) – Mr. Kress said he will deliver his State of the District Address next month. Mrs. Harris requested that Committees and Board Member Participation be on a future agenda.

Adjournment (action) – Mrs. Bonnie Hepworth moved that the annual meeting of the board of trustees be adjourned. Mrs. Mary Jo Marlow seconded the motion. All ayes. The motion passed. The meeting adjourned at 8:01 p.m.



Dewane Wren, Chairman



JaNae Smith, Clerk

**BLACKFOOT SCHOOL DISTRICT NO. 55
FINANCIAL REPORT
For the Month Ending:
December 31, 2019**

ZIONS BANK

M & O - CMIA Account \$ 604,172.43

Outstanding Checks \$ (179,558.80)

ZIONS BANK M&O TOTAL \$ 424,613.63

DL EVANS BANK (School Lunch) \$ 255,794.78

KEY BANK FUNDS (School Lunch)

Money Market Balance: \$ 57,292.49

ZIONS BANK

Blackfoot Performing Arts \$ 42,735.67

Outstanding Checks \$ (685.00)

ZIONS BANK - Performing Arts Total \$ 42,050.67

INVESTMENTS - GENERAL OPERATIONS

State Investment Pool \$ 3,416,676.77

Zions Investment Account \$ 29,738.32

PETTY CASH

District Balance 10/31/2019 \$ 3,500.00

TOTAL RECONCILED DISTRICT BANK FUNDS - December 31, 2019 \$ 4,229,666.66

TOTAL RECONCILED DISTRICT BANK FUNDS -December 31, 2018 \$ 4,703,084.69

BLACKFOOT SCHOOL DISTRICT NO. 55
CASH FLOW STATEMENT
ALL DISTRICT FUNDS
For the Month Ending:
December 31, 2019

Dec 1, 2019 Balance Forward:

\$ 5,820,601.52

REVENUE:

Other State Support	\$	360,467.00
Federal-IDEA	\$	188,961.31
Local Property Tax	\$	185,357.79
Federal-Food Service	\$	106,655.41
State-Professional/Tech	\$	69,419.58
Local Food Service	\$	27,995.61
Federal-Title VII Indian Education	\$	20,875.52
Federal-IDEA Preschool	\$	11,514.37
Local Revenue (Rent, Donations, Tuition, Etc.)	\$	10,603.60
Local-Blackfoot Performing Arts Center	\$	7,599.43
Earnings on Investments	\$	6,924.95
Federal-Title I	\$	3,201.90

TOTAL REVENUE:	\$	<u>999,576.47</u>
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EXPENDITURES:

December 2019 Payroll	\$	2,019,935.60
Transportation	\$	177,851.00
Textbooks/Computer/Equipment/Technology	\$	77,714.94
Custodial Contract	\$	83,480.19
Contract Service/Membership	\$	42,314.79
Utilities/Telephone	\$	70,293.92
Food Services	\$	75,862.54
Bldg. Repair, Maint., Supplies, Equip.	\$	28,900.81
Employee/Public Relations, Travel, In-service	\$	11,858.41
Blackfoot Performing Arts Center	\$	2,299.13
Bond Principal/Interest	\$	-

TOTAL EXPENDITURES:	\$	<u>2,590,511.33</u>
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NET DECREASE IN CASH POSITION:


\$ (1,590,934.86)

ENDING BALANCE:

\$ 4,229,666.66

General Fund

FY20 Revenue To Date	\$	17,462,214.58	64.3%
FY20 Expenditures To Date	\$	11,093,726.25	40.3%
FY19 Actual Revenue thru 12/31/2018	\$	16,964,163.52	66.1%
FY19 Actual Expenditures thru 12/31/2018	\$	10,404,639.53	41.7%


1/17/2020