

Minutes

Chairwoman Bonnie Hepworth called the meeting to order at 6:30 p.m. Mrs. Hepworth welcomed the audience and led them in reciting the Pledge of Allegiance.

Board members in attendance were Chairwoman Bonnie Hepworth, Treasurer Cleon Chapman, Trustee Mary Jo Marlow and Trustee Kevin Callahan. Also in attendance were Superintendent Brian Kress, Assistant Superintendent Ryan Wilson, Board Clerk Jennifer Hatch, Teresa Rowe, Joy Mickelsen, Teresa Crane, Vicki Chase, and Chase James.

Approval of the Agenda- There were no changes to the posted agenda.

Public Forum – No one came forward during public forum.

2024-25 Budget Hearing (Action) – Mr. Kress went through the 2024-25 budget. The budget is balanced and within our means. We did have to reduce positions in order to balance this budget. The FY2025 projected fund balance is \$1,850,000. The gap payment helped us keep our fund balanced. There was a decrease of \$744,297 that came in from state revenue. This was mainly due to our district student enrollment shrinking and loss of lottery funds and other state support due to HB 521. Our total revenue is anticipated to decrease by \$637,314. Expenditures for purchased services increased \$113,086 due to increased prices for transportation and custodial contracts and increased utility costs. Mr. Kress asked the board if they had any questions or concerns. There were none. Mr. Chapman moved that the board of trustees approve the 2024-25 budget as presented by Mr. Kress. Mr. Callahan seconded the motion. All approved. The motion passed.

Superintendent Update (Information) – Mr. Kress gave the board a bond update. Riverbend Elementary is just finishing up a few loose ends. Furniture will be arriving and moved in during July. There has been a lot of work happening on the BHS track. The rubberized top of the track will be installed in mid-July. The new video scoreboard was a donation from ICCU. The bleachers for the home side will not arrive in time for football season. The home team fans will sit on the east side for one season. The football practice fields are being worked on now. Once those are ready the soccer pitch will be worked on. It will be ready for games to be played there in the 2025-26 school year. The BTEC shop area should be starting construction in about August. We finally received legal approval from the federal government to proceed. The BHS student center will begin construction in August.

May Financial Report (Information) - The May financial report was given by Ms. Teresa Rowe. (See Attachment A)

Tribal Council Discussion (Information) – Mr. Kress wanted to report about his meeting with the tribal council. They had some questions in April and wanted some follow up information. The conversation was positive and supportive. We want to continue the partnership and do what is best for our students. He reported to the tribal council the amount of Impact Aid money that is being spent at Fort Hall Elementary. Fort Hall Elementary is performing very well in their progress indicators. They are the only elementary school in the district that showed improvement in all grade levels.

Legislative Priorities (Information) – Mr. Kress talked to board members about his legislative priorities for the upcoming session. The past election cycle has him concerned for the future of public education. He would like the support of the board in allowing him to be more proactive during the upcoming session. His priorities include not having state money sent to private and/or parochial schools without them being held to the same requirements as our traditional funded K-12 schools; having increased funding for students on Individualized Education Plans; and school calendars being left in local control. The board is in support of his priorities. He asked for input from the board in future board meetings to share some of their priorities. The board would like to help inform our patrons of what is happening during the legislative session. They encouraged Mr. Kress to “be loud”.

Potential Internship Opportunities (Information) – Mr. Kress has had meetings with community members over the past few weeks. Mr. Gale Lim met with him and would like to help fund an internship opportunity geared toward machine operation. Students will shadow a machine operator on a work site. Mr. Lim would like to make this a county wide opportunity and include students from Snake River and Firth. He would provide the capital needed for the necessary equipment. The board feels like this is a great opportunity.

A group of community members met with Mr. Kress and would like to start an internship program for students interested in carpentry and home building. In this situation there would be a need for start-up capital that would be replaced upon selling the home. The board expressed concern over the need for funding. They are not comfortable providing the start-up capital. If it could come from a different source, they would be more interested. The board feels like they need more information regarding this project.

Policy 512: School Climate (Information) – Mr. Wilson spoke about Policy 512. This policy covers procedures in the following areas: school climate; discipline; violence prevention; student harassment, intimidation and bullying; student health; possessing weapons on campus; substance abuse- tobacco, alcohol, and other drugs; suicide prevention; drug-free school zones; building safety including evacuation drills; and relationship abuse and sexual assault prevention and response. This policy is reviewed yearly.

Policy 402: Background Checks (Information) – Mr. Wilson spoke about the changes made to Policy 402. The district requires all new employees and volunteers to pay for their own background check.

Policy 402.1: Volunteer Assistance (Information) – Mr. Wilson spoke about the need for volunteers in our district. They are an important piece of our district. All volunteers who may have unsupervised access to students are required to have a background check. The final decision to accept or reject a volunteer applicant rests with the building principal.

Policy 857.50F1: Professional Service Provider Agreement (Information) – Mr. Wilson went through this policy with the board. There was an addition regarding vendor certifications that was a mandated addition by the state.

Quarterly Policy Updates (Information) – Mr. Wilson presented the following policies for the first reading for the second quarter: 246: Trustee Vacancy, 260: Agenda Preparation- DELETE, 262: Board Meetings, 262F: Patron Input Form, 262P: Board Meeting Rules of Order and Procedure- NEW, 264: Annual Meetings- DELETE, 266: Regular Meetings- DELETE, 268: Special Meetings- DELETE, 270: Executive Sessions- DELETE, 272: Board Meeting Minutes- DELETE, 274: Quorum at Board Meetings- DELETE, 276: Access to Public Records, 409: Military Leave, 553: Restraint and Seclusion, 560: Epinephrine Auto-Injectors- DELETE, 561: Administering Medications, 561F1: Medication Request and Release, 561P1: Emergency Anaphylaxis Procedures- NEW, 648: Health/Wellness, 652: Library and Resource Center Materials, 652F: Library and Resource Center Materials- NEW, 652P: Library and Resource Center Materials Procedures- NEW, 838: Activity Funds, 850: Purchasing, 850.30: Purchasing

Service or Personal Property, 850.90: Publics Works Construction, 857: Personal Service Contracts- Notice Requirements- DELETE. The board would like to leave Policy 262, including 262F and 262P, as information items in the July meeting. They would like to review it in more detail.

Paper Bid Results (Action) – Ms. Rowe went over the bid results that were received for the 2024-25 school year. The bid will be awarded to Contract Paper Group. Mrs. Marlow moved that the board of trustees approve awarding the paper bids to Contract Paper Group as recommended by Ms. Rowe. Mr. Chapman seconded the motion. All approved. The motion passed.

Motion to Executive Session (Action) – Mr. Callahan moved that the board of trustees recess into executive session in the manner and for the purposes authorized by Section 74-206, Idaho Code (1) (a) to consider hiring a public officer, employee, staff member or individual agent, (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Mrs. Marlow seconded the motion.

Mrs. Hepworth noted that this is proper business for consideration in executive session as per Idaho Code 74-206. All board members in attendance voted in the affirmative in a roll call vote. Mrs. Hepworth – aye. Mr. Chapman – aye. Mrs. Marlow – aye. Mr. Callahan – aye. The motion passed.

Executive Session

June 27, 2024
8:11 p.m.

Mr. Kress presented the personnel recommendations.

The board reconvened into open session at 8:44 p.m.

Consent Agenda (Action) – Mrs. Hepworth asked if there were any questions regarding items on the consent agenda. There were no questions. Mrs. Marlow moved that the board of trustees approve the prior board minutes, personnel recommendations with the addition of an area of need as they appear below in these minutes, and the payment of May bills. Mr. Chapman seconded the motion. All agreed. The motion passed.


<u>New Hires</u>	<u>Position</u>	<u>Location</u>
Sharlene Bitter	Health Care Assistant- RN	DW
Michelle Larsen	ERR Special Education Teacher	STA
BreAnn Luker	Elementary Teacher	RC
Molly McCoy	2 nd Grade Teacher	STA
Carol Perkins	Math Teacher	BSD Online / IHS
April Preston	Elementary Music Specialist	DW
Benjamin Wilson	Computer Support Technician	DW
Matt Wilson	Indian Education Teacher	BHS

<u>Resignations/Retirements</u>	<u>Position</u>	<u>Location</u>
Selena Alvarez	Lunch Duty Paraprofessional	GRO
Daisy Cruz-Ponciano	Lunch Duty Paraprofessional	GRO
Krisilynn Dick	Special Education Bus Aide	DW
Jessica Evans	8 th Grade Volleyball Asst Coach	MVMS
Maria Evans	Special Education Paraprofessional	GRO

Jessica First	Indian Education Paraprofessional	MVMS
Deanna Fried	Special Education Teacher	RC
Kelli Jackson	Counselor	BHS
Ethan Moss	Paraprofessional	MVMS
Mary Schroeder	Indian Education Paraprofessional	RC
Michelle Speas	Lunch Duty Paraprofessional	WAP
Melissa Amber Whyte	Health Care Assistant	DW

Future Agenda Items (Information) – The board would like to see the CTE enrollment numbers in each program at Blackfoot High School presented within the next few months.

Adjournment (action) – Mr. Chapman moved that the June meeting of the board of trustees be adjourned. Mr. Callahan seconded the motion. All agreed. The motion passed. The meeting adjourned at 8:50 p.m.



 Bonnie Hepworth, Chairwoman



 Jennifer Hatch, Clerk

BLACKFOOT SCHOOL DISTRICT NO. 55
CASH FLOW STATEMENT
ALL DISTRICT FUNDS
For the Month Ending:
MAY 2024

MAY 1, 2024 Balance Forward:

\$ 7,164,744.45

REVENUE:

Base State support	\$ 2,725,610.51
Other State Support	\$ 238,581.50
Federal-Food Service	\$ 100,824.21
Federal-Title II-A Improving Teacher Quality	\$ 97,648.00
Federal-PL 81-874 Impact Aid	\$ 53,639.00
Federal-Title IV-A 21st Century	\$ 42,967.85
Earnings on Investments	\$ 32,982.97
Local Food Service	\$ 25,146.94
Federal-Title I	\$ 18,258.48
Local Property Tax	\$ 12,384.69
Federal-IDEA Preschool	\$ 7,916.24
Gear Up Grant	\$ 6,587.70
PLC Grant	\$ 4,500.00
State-Driver's Education	\$ 2,945.92
Local Revenue (Rent, Donations, Tuition, Etc.)	\$ 2,318.22
Vocational Rehabilitation	\$ 1,962.61

TOTAL REVENUE: \$ 3,374,274.84

EXPENDITURES:

May Payroll	\$ 2,929,787.63
Transportation	\$ 256,689.10
Food Services	\$ 72,135.45
Contract Service/Membership	\$ 59,703.91
Textbooks/Computer/Equipment/Technology	\$ 100,768.59
Bldg. Repair, Maint., Supplies, Equip.	\$ 62,182.69
Utilities/Telephone	\$ 84,602.42
Employee/Public Relations, Travel, In-service	\$ 16,215.87
Custodial Contract	\$ 95,716.86
Blackfoot Performing Arts Center	\$ 75.00

TOTAL EXPENDITURES: \$ 3,677,877.52

NET DECREASE IN CASH POSITION:

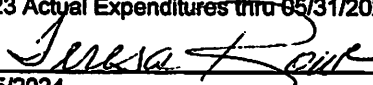
\$ (303,602.68)

ENDING BALANCE:

\$ 6,861,141.77

General Fund

FY24 Revenue To Date 05/31/2024	\$ 36,377,156.08	101.1%
FY24 Expenditures To Date 05/31/2024	\$ 29,419,526.46	77.0%
FY23 Actual Revenue thru 05/31/2023	\$ 32,252,281.00	98.1%
FY23 Actual Expenditures thru 05/31/2023	\$ 26,773,294.61	78.9%


6/25/2024

BLACKFOOT TECHINICAL EDUCATIONAL CENTER
Finacial Report
5/31/2024

DL EVAN BANK

BTEC Construction	\$	74,390.82	
Outstanding Checks	\$	(37,124.92)	
			<u>\$ 37,265.90</u>

DL EVANS BANK TOTAL

INVESTMENT

BTEC State Pool			<u>\$3,924,554.37</u>
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BTECH CASH HOLDING

\$3,961,820.27

EXPENDITURES

Headwaters Construction	\$	441,447.21
GPC Architects	\$	34,672.42
Connecting Testing & Inspection	\$	2,895.00

TOTAL EXPENDITURES

\$ 479,014.63